

University of Hawai'i at West O'ahu- Division Elementary Education
EDEE 200- Early Field Experience
Spring 2012

Instructor:

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Pre-requisites

EDEE 200: (3 cr.): Placement into ENG 100 or concurrent enrollment in ENG 22. Restricted to EDUC majors. Concurrent enrollment in EDEE 201: Teaching as a Career unless approved by instructor, Criminal history check required via HI DOE.

This 3-credit 45 hours of supervised field experiences that engage the teacher candidate in a high quality school-based teaching and learning environment. Requires weekly reflections that are grounded in critical thinking about issues on teaching and learning, along with attention to the ethical standards of the teaching profession.

UHWO TEACHER EDUCATION MISSION STATEMENT

The University of Hawai'i West O'ahu Teacher Education program is dedicated to its vision of providing innovative teacher preparation programs and public service activities in support of the continuing development of West O'ahu communities. To realize this vision, the mission of the program is to provide teacher candidates with the knowledge, skills, and dispositions necessary to become outstanding educators, especially in the elementary schools located in Central and Leeward O'ahu communities.

CONCEPTUAL FRAMEWORK.

The Conceptual Framework (CF) serves as a guide to fulfilling the UHWO Teacher Education Program vision of preparing highly qualified teachers for entry into the skilled workforce. The program recognizes the contributions of general education, content area studies, and professional studies to the preparation of educators. Three goals underlie the professional studies philosophy and objectives. Candidates for the Bachelor of Education degree in elementary education are committed to the following:

- delivering high quality instruction that addresses the needs of the whole child
- embracing social justice and equity for all
- becoming reflective practitioners and life-long learners.

COURSE OBJECTIVES

- At the conclusion of this course, students will be able to: Implement a Read-Aloud lesson within an elementary classroom, become Reflective Practitioner and complete completed 45 observation hours in assigned classroom.
- Apply learning theories from EDEE 201 to this course

- This course is aligned with the following ACEI and HTSB Standards:

ACEI 1: Development, Learning and Motivation

Development, Learning and Motivation—Candidates know, understand, and use the major concepts, principles, theories, and research related to development of children and young adolescents to construct learning opportunities that support individual students' development, acquisition of knowledge, and motivation. NOTE: Aligned with HTSB I: Focus on Learner

ACEI 2: Curriculum

2.1 English language arts—Candidates demonstrate a high level of competence in use of English language arts and they know, understand, and use concepts from reading, language and child development, to teach reading, writing, speaking, viewing, listening, and thinking skills and to help students successfully apply their developing skills to many different situations, materials, and ideas. NOTE: Aligned with HTSB V: Demonstrates Knowledge of Content

Textbook & Technology Requirements

The following book is the assigned text for this course. Additional readings and discussions will be based on selected articles, web sites and e-reviews, professional educational journal essays, and other materials and sources. The instructor will make sure that all students receive the necessary handouts, resources, and materials in a timely manner for class activities, projects and discussions.

Kauchak, Don and Eggen, Paul (2011). *Introduction To Teaching: Becoming A Professional*. Pearson: Boston.

-All written assignments are to be submitted electronically via the course website on Lulima, and the final Signature Assignments are to be uploaded to Taskstream.

-TaskStream Account Registration: www.taskstream.com

-Be sure to use the Taskstream handout directions on how to purchase it. This will be discussed by the second week of the semester. See Lulima posted under resources.

ACHIEVEMENT REQUIREMENTS

A. Writing Assignments & Lulima

All Early Field Experience "Reflections" assignments for this course will be turned in electronically via the [Assignment](#) at the course Lulima website. Assignments e-mailed to me ARE NOT allowed, no credit. In addition to writing assignments completed on your own, you may also be engaged in a series of online, interactive writing assignments, designed to help you engage in the process of becoming a reflective practitioner. Rubrics are also posted at the [Resource](#) link. **Late papers will be penalized 1 point per day for each day up to 10 days.** Failure to turn in an assignment after (10) ten days will result in an "I" in the course.

EDEE 200 Course assignments

Dear Mentor Teacher letter = Credit/No Credit

6 Early Field Experience: EFE Reflections @ 20 points each = 120 points.

1 Signature Assignment: EFE Reflection #7 @ 20 points = 20 points.

Statement on Plagiarism

Copying the work of professional writers or other Teacher Candidates' (Early Field Experience Reflections) and then turning it in as one's own constitutes plagiarism and will not be tolerated. Plagiarism and cheating are serious offenses and, at the discretion of the instructor, may be punished by failure on the exam, paper, or project; failure in the course; and/or expulsion from the university.

For further information on what is expected of UH-West O'ahu students, please refer to the Student Academic Responsibilities and Student Code of Conduct sections (pp. 17-18) of the UHWO Student Handbook.

B. Required Field-Based Activities

You will be participating in a minimum of 45 hours (minimum 3 hours per week) of field experiences, during which you will have the opportunity to interact with elementary school children, K-6. To the greatest extent possible, field experience placements will be made in the high quality schools in partnership with UHWO. All field experience activities are designed to meet the needs of both the college students and the children. All learning activities associated with the field experience are fully integrated into the on-campus co-requisite course, EDEE 201.

NOTE: You do not place yourself out in the field. You will receive notification from the field coordinator (s) Dr. Susan Adler and/or Kristen Urata. Field assignments will be made as soon as possible---within the first two weeks of class. Be Patient, I will send out a weekly in-class updated placement list until everyone knows he/she is placed.

PLEASE NOTE: You will NOT be assigned to an Elementary Classroom, under the supervision of a Mentor Teacher, until you have completed the mandatory criminal history check

Mandatory Criminal History Check: Under Hawaii Revised Statutes, the Department of Education has authorization to perform criminal history checks on teacher candidates who come in close proximity with public school students. This criminal history check ensures that teacher candidates in public schools do not pose a risk to the health, safety and well being of students.

The procedures for fingerprinting are below:

Students are required to bring their Social Security Card and a valid picture ID (e.g. driver's license, student ID, state ID, etc.) at the time of fingerprinting.

Students are required to complete Employment Suitability Check for Department of Education Employees (Personnel Form 90 in section III)

Fingerprinting will take place at the following location: [Call for details, look up ph#]
Hawai'i Department of Education
Office of Human Resources – EBC Section
680 Iwilei Road, Suite 490
Honolulu, HI 96817
Hours: Monday through Friday: 8AM – 4 PM

Teacher Candidate/Mentoring Teacher Initial Contact: Upon notification of an Early Field Experience placement, *the teacher candidate should immediately contact his/her mentor teacher and set up a meeting to discuss the field experience.*

Schedule: It is the teacher candidate's responsibility to set up a mutually agreed upon time for regularly scheduled field experiences. This should take place at the first meeting and the schedule should be adhered to at all times, except under extenuating circumstances.

Attendance Policy:

Attendance is *mandatory* in the Early Field Experience, during which you will be spending a minimum of 45 hours in an elementary school classroom. The elementary mentor teacher in whose classroom you will be observing and working is dependent upon your professionalism, which includes on-time arrival and departure. Strict adherence to the school schedule, school rules of conduct, and the school's code of ethics is required at all times. The courtesy of a phone call to the classroom teacher is expected, in the event that you must be either late or absent for any reason. Habitual tardiness or absenteeism may result in your being asked to drop the course.

First Day in School: The teacher candidate should report to school shortly before the agreed upon time. Unless otherwise instructed, the teacher candidate should report to the school office to sign in, then to the mentoring teacher.

Signing In & Out: The teacher candidate should sign in and out at the school office at every visit. He/she should also wear his/her UHWO student identification in a lanyard that will be available at the school office. This process helps the school identify teacher candidates from UHWO. Field coordinator makes random contacts with mentor teachers and principals in regards to 200 level teacher candidates as well as randomly request school sign-in sheets. Professionalism must be adhered to.

Logging Hours: The teacher candidate and mentor teacher are required to sign after all hours are completed. Failure to submit a signed log sheet will result in an "Incomplete" in the course. Form is due the last day of instruction.

Students with Physical and Sensory Disabilities: In keeping with Section 504 of the 1973 Vocational Rehabilitation Act and with The Americans with Disabilities Act, students with physical handicaps, who have successfully completed all necessary prerequisites, will be allowed to participate in field experiences. Only if the student's disability would prevent the performance of the essential functions of the field experience would placement be denied. In order to assist in

securing an appropriate placement and arrange any necessary accommodations, such candidates should consult with the UHWO Field Experience Coordinator.

Temporary Physical Conditions: Students should inform the UHWO Field Experience Coordinator of special health conditions (pregnancy, temporary medication, etc.) prior to the negotiation of placements for field experiences. This affords the school and the coordinator an opportunity to secure appropriate assignments.

Dispositions (Professionalism) (30 points)

Dispositions are “the professional virtues, qualities, and habits of mind and behavior held and developed by teachers on the basis of their knowledge, understanding, and commitments to students, families, their colleagues, and communities” (Sockett, 2006, p. 23). Professionalism is at the heart of dispositions expected of UH West O‘ahu teacher candidates.

Everyone begins the Early Field Experience (EDEE 200) with a maximum Disposition score of 30 points. Points will be deducted from your final score for unprofessional behaviors that have been documented and reported in writing by your classroom Teacher Mentor and/or your University Instructor. You also will have the opportunity to respond in writing to points taken away.

The number of points deducted will be determined on a case-by-case basis. However, at any point in the semester it is determined that a teacher candidate is not behaving in a manner consistent with the standards of the teaching profession, he/she will be counseled out of the program.

Online Assignments

1 Dear Mentor Teacher

6 Reflections

1 Signature reflection assignment uploaded to Taskstream

Final Grading Scale

1 Dear Mentor Teacher = credit/ no credit

6 Reflections @ 20 points each = 120

1 Signature Assignment = 20

Dispositions Score = 30

153-170 = A

136-152 = B

119-135 = C

102-118 = D

Below 102 = F

