



UNIVERSITY
of HAWAII®
WEST O'AHU



UNIVERSITY of HAWAII®
KAPI'OLANI
COMMUNITY COLLEGE

UNIVERSITY OF HAWAII ARTICULATION AGREEMENT

Kapi'olani Community College Associate in Science in Paralegal to the University of Hawai'i-West O'ahu Bachelor of Arts in Public Administration with a concentration in General Public Administration or Justice Administration

The purpose of this Agreement is to facilitate a smooth transition for students from the Kapi'olani Community College Associate in Science (AS) in Paralegal program to the University of Hawai'i-West O'ahu Bachelor of Arts (BA) in Public Administration with a concentration in General Public Administration or Justice Administration program.

This recommended pathway is designed to produce flexibly serve student career and educational objectives. Students may use dual enrollment as a method of completing the required coursework outlined in the attachments to this agreement, contingent upon eligibility, deadlines, and established procedures.

Students must graduate from Kapi'olani Community College with the articulated AS degree in Paralegal and be continuously enrolled to be eligible for the benefits of this Agreement. Completion of the articulated AS degree will enable students to follow the University of Hawai'i-West O'ahu core, concentration, general education, focus, and graduation requirements in place on the effective term of this agreement. Participation in the University of Hawai'i Automatic Admissions transfer process is possible for students planning to complete the AS in Paralegal provided that eligibility, deadlines and procedures established for the designated term of entry are met. Students who do not complete the AS in Paralegal degree at Kapi'olani Community College will be required to meet catalog requirements in place upon admission to the University of Hawai'i-West O'ahu. While this academic pathway represents the most efficient coursework progression from the AS program at Kapi'olani Community College through the BA program at the University of Hawai'i-West O'ahu, individual course substitutions may be made on a case-by-case basis when recommended courses are not available; however, all core, concentration, general education, focus, and graduation requirements must still be met in those individual cases.

Requirements of the articulated Associate in Science (AS) in Paralegal and the Bachelor of Arts (BA) in Public Administration are provided as attachments and form the basis of this Agreement. Subsequent changes to the curricular requirements of these programs may require revisions to this Agreement.

Under the terms of this Agreement, the University of Hawai'i-West O'ahu agrees to:

1. Identify Success Advisors at the University of Hawai'i-West O'ahu who will partner with Kapi'olani Community College Counselors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information.
2. Identify a Success Advisor at the University of Hawai'i-West O'ahu who will work with their campus STAR personnel to develop an accurate STAR pathway for students pursuing this articulation agreement.
3. Identify a University of Hawai'i-West O'ahu faculty member who will serve as the faculty advisor to students who are part of this articulation in the selected concentration.
4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.
5. Meet with Kapi'olani Community College faculty and/or administration minimally every two years, or on an as-needed basis, to discuss potential and planned curricular changes.

Under the terms of this Agreement, Kapi'olani Community College agrees to:

1. Place a notation in the advisor notes in STAR which identifies AS in Paralegal students intending to transfer to the University of Hawai'i-West O'ahu who are in the process of completing the AS degree and are a part of this articulation.
2. Identify a Counselor at Kapi'olani Community College who will partner with the University of Hawai'i-West O'ahu advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other relevant advising information.
3. Identify a Kapi'olani Community College faculty member who will serve as the faculty advisor to students who are part of the articulation.
4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.
5. Meet with the University of Hawai'i-West O'ahu faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curricular changes.

This Articulation Agreement is effective beginning Spring 2020 and is based on the General Education and Focus requirements in effect at the University of Hawai'i-West O'ahu for 2019-2020. Students following the requirements of the previous articulation, dated December 12,

2014, and have been continuously enrolled, will have until Fall 2020 to complete the requirements. Beginning Spring 2020, Paralegal students will follow the requirements as outlined in this Agreement.

This Agreement will be subject to review in Fall 2024 and may be continued, revised or discontinued with the consent of both parties. Should both parties agree to terminate the Agreement, the University of Hawai'i-West O'ahu will honor the Agreement stipulations for identified students currently enrolled in this articulation option at the time of termination.

Attachment I

KAPI'OLANI COMMUNITY COLLEGE
 Associate in Science in Paralegal
 University of Hawai'i-West O'ahu Articulation Option Requirements
 Based on Catalog Year: 2019-2020

Required Program Courses

Credits	KAP CC Course	Course Title	UH West O'ahu Requirement
3	ENG 100 or ESL 100	Composition I	ENG 100, FW
3	Select One:	<ul style="list-style-type: none"> • MATH 100 Survey of Mathematics • MATH 103 College Algebra • MATH 115 Statistics • MATH 135 Pre-Calculus • Higher-level MATH Course 	FQ, LD Math Req.
3	Select One:	<ul style="list-style-type: none"> • SP 151 Personal and Public Speaking *Recommended • SP 181 Interpersonal Communication • SP 251 Principles of Effective Public Speaking • ENG 200 Composition II • ENG 209 Business Writing 	*DA, OC
3	Select One:	Arts & Humanities Elective- Recommend HWST 107 Hawai'i: Center of the Pacific	DH, HAP
3	Select One:	Natural Sciences Elective- Biological or Physical Science	DB or DP
3	Select One:	Social Sciences Elective- Recommend ANTH 151 Emerging Humanity or ANTH 152 Culture and Humanity	FGA or FGB
3	LAW 101	The Hawai'i Legal System	Elective
3	LAW 102	Legal Research	Elective
3	LAW 105	Law Office Management	Elective
3	LAW 111	Litigation	Elective
3	LAW 145	Computer Applications in the Law Office	Elective
3	LAW 148	Legal Document Preparation	Elective
3	LAW 202	Legal Interviewing, Negotiating and Advocacy	Elective
3	LAW 203	Legal Writing	Elective
12	Select 12 credits of Legal Specialty LAW courses from the following:	<ul style="list-style-type: none"> • LAW 104 Civil Investigation • LAW 121 Law of Business Organizations • LAW 131 Real Property Law • LAW 136 Tort and Insurance Law 	Elective

Credits	KAP CC Course	Course Title	UH West O'ahu Requirement
		<ul style="list-style-type: none"> LAW 140 Family Law LAW 141 Intellectual Property LAW 151 Estate Planning and Probate LAW 166 Employment Related Law LAW 176 Criminal Law LAW 181 Rights of the Disadvantaged LAW 206 eDiscovery LAW 212 Advanced Litigation LAW 236 Advanced Tort and Insurance Law LAW 282 Advanced Computer-assisted Legal Research <p><i>*Courses may not be used more than once to fulfill an Advanced or Legal Specialty LAW requirement.</i></p>	
3	Select 3 credits of Advanced Legal Specialty LAW courses from the following:	<ul style="list-style-type: none"> LAW 206 eDiscovery LAW 212 Advanced Litigation LAW 236 Advanced Tort and Insurance Law LAW 282 Advanced Computer-assisted Legal Research 	Elective
3	LAW 293P	Cooperative Paralegal Education	Elective

Note: To receive General Education or Focus requirements at the University of Hawai'i-West O'ahu, the course needs to be designated at the time of completion from Kapi'olani Community College.

60 Total Credits

Attachment II

UNIVERSITY OF HAWAI'I-WEST O'AHU

Bachelor of Arts in Public Administration with a concentration in
General Public Administration or Justice Administration
University of Hawai'i-West O'ahu Articulation Option Requirements
Based on Catalog Year: 2019-2020

General Education Requirements (31 credits)

Gen Ed / Focus	Credits	Requirement/Course Title
FW	3	Written Communication: ENG 100 Composition I
FS/FQ	3	Symbolic Reasoning: MATH 100 Survey of Mathematics, MATH 103 College Algebra, MATH 115 Statistics or higher-level Mathematics
FG	6	Global & Multi-cultural Perspectives: Complete 6 credits from two different groups (FGA, FGB or FGC)
DA, DH, DL	6	Diversification Arts, Humanities or Literature: Complete 6 credits from two different areas
DS	6	Diversification Social Sciences: Complete 6 credits from two different subject areas
DB, DP, DY	7	Diversification Natural Sciences: Complete 3 credits of Biological Science (DB), 3 credits of Physical Science (DP) and 1 credit of Lab (DY)

Writing Skills Requirement (3 credits)

ENG 200 Composition II or ENG 209 Business Writing or ENG 215 Research and Argumentative Writing

Lower Division Math Requirement (0-3 credits)

MATH 100 Survey of Mathematics, MATH 103 College Algebra, MATH 115 Statistics or higher-level Math

Public Administration Core Program Requirements (24-27 credits)

Gen Ed / Focus	Credits	Course	Course Title
DS	0-3	Select One: <i>(Will satisfy DS General Ed req above)</i>	<ul style="list-style-type: none">• PUBA 100 Introduction to Public Administration• PUBA 101 Introduction to Health Care Administration• PUBA 102 Introduction to Disaster Preparedness and Emergency Management• PUBA 103 Introduction to Justice Administration• PUBA 104 Introduction to Community Health
	3	PUBA 306	Principles of Public Administration
	3	PUBA 310	Research Methods in the Public Sector

Gen Ed / Focus	Credits	Course	Course Title
	3	PUBA 313	Communication Skills for Administrators
	3	PUBA 340	Administrative Decision-Making
	3	Select One: (Check Pre-Req)	<ul style="list-style-type: none"> • PUBA 341 Statistics for Decision-Making in Public Administration (Recommended) • BUSA 320 Statistics for Decision-Making • SSCI 210 Statistical Analysis I
	3	PUBA 351	Human Resources Administration
	3	PUBA 414	Public Communication Campaigns
	3	PUBA 475	Administrative Law

PUBA Concentration Requirements (18 credits): Select from General or Justice Administration

General Public Administration: Complete 18 credits from the “Concentration List”. Select at least 3 credits from each Concentration Area- Disaster Preparedness & Emergency Management, Health Care Administration and Justice Administration. See Program Sheet for list of approved courses.

Justice Administration: Complete PUBA 409 and 15 credits from Justice Administration List. See Program Sheet for list of approved courses.

Capstone Requirement (3 credits)

PUBA 486G/J Senior Project or PUBA 490G/J Administrative Practicum

Elective Requirement:

See your College Success Advisor to determine if Elective credits are needed.

Focus Requirements

Oral Communication (OC)

Contemporary Ethical Issues (ETH)

Hawaiian, Asian and Pacific Issues (HAP)

*Can be met in combination with other requirements

Writing Intensive Requirement

Complete 3 upper division (300 or higher) level Writing Intensive (WI) courses. A minimum of two classes must come from coursework outside of the Capstone Course (PUBA 486 or PUBA 490) *Whenever possible, WI sections of required core or concentration courses are highly recommended.*

Note: A minimum of 120 total credits must be earned of which 45 credits must be upper division. A minimum of 30 credits must be earned “in residence” through courses taken at the University of Hawai‘i-West O‘ahu.

Bachelor of Arts in Public Administration, General Public Administration

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through MyUH at myuh.hawaii.edu. Academic Advising appointments may be scheduled by calling 808-689-2689 or toll-free from neighbor islands at 866-299-8656.

Graduation Requirements (see the 2019-2020 catalog for any additional graduation requirements):

- | | | |
|--|---|--|
| <input type="checkbox"/> 45 Upper Division Credits Minimum | <input type="checkbox"/> 3 Upper Division Writing Intensive Courses | <input type="checkbox"/> 2.0 UHWO GPA |
| <input type="checkbox"/> 120 Total Credits Minimum | <input type="checkbox"/> Focus Requirements (OC, HAP, ETH) | <input type="checkbox"/> 2.0 CONCENTRATION GPA |
| <input type="checkbox"/> 30 UHWO Credits | | |

General Education Requirements: 31 credits

Credits	Course Alpha / Number / Title
3	Foundations Written Communications (FW)) /Kapi'olani CC ENG/ESL 100 ENG 100 Composition I
3	Foundations Symbolic Reasoning (FS) OR Foundations of Quantitative Reasoning (FQ) MATH 100 Survey of Math, MATH 115 Statistics or higher /Kapi'olani CC MATH 100 or higher-level MATH <i>*Will Satisfy Lower Division Math Requirement</i>
3	Foundations Global and Multicultural Perspectives (FG): /Kapi'olani CC ANTH 151 or ANTH 152 6 credits from two different groups (A, B, C): *Group A: Primarily before 1500 CE (e.g.; HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g.; HIST 152 or ANTH 152) *Group C: Pre-history to present
3	Foundations Global and Multicultural Perspectives (FG): Different group from above: FGA, FGB, FGC
3	Diversification Arts, Humanities & Literature (DA, DH, DL): /Kapi'olani CC Recommend HWST 107 DH, HAP 6 credits from two different areas
3	Diversification Arts, Humanities & Literature (DA, DH, DL): Different area from above /Kapi'olani CC Recommend SP 151 DA, OC
3	Diversification Social Sciences (DS): 6 credits from two different areas Recommend: PUBA 100, 101, 102, 103 or 104
3	Diversification Social Sciences (DS): Different area from above.
3	Diversification Natural Sciences (DB, DP, DY): /Kapi'olani CC Natural Science DB or DP 3 credits from the biological sciences (DB):
3	3 credits from the physical sciences (DP):
1	1 credit of laboratory (DY):

Writing Skills Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	ENG 200 Composition II (or equivalent) or ENG 209 Business Writing

Lower Division Math Requirement: 0-3 credits

Credits	Course Alpha / Number / Title
0 or 3	MATH 100 Survey of Math, MATH 115 Statistics or higher <i>*Will satisfy FS/FQ /Kapi'olani CC</i>

Core Requirements: 24-27 credits

Credits	Course Alpha / Number / Title
3	Select one course from the following: (Will satisfy one DS General Education requirement above) PUBA 100 Introduction to Public Administration PUBA 101 Introduction to Health Care Administration PUBA 102 Introduction to Disaster Preparedness and Emergency Management PUBA 103 Introduction to Justice Administration PUBA 104 Introduction to Community Health
3	PUBA 306 Principles of Public Administration
3	PUBA 310 Research Methods in the Public Sector
3	PUBA 313 Communication Skills for Administrators
3	PUBA 340 Administrative Decision-Making

Credits	Course Alpha / Number / Title
3	Select one course from the following: (Check Pre-Reqs) PUBA 341 Statistics for Decision-Making in Public Administration (Recommend) BUSA 320 Statistics for Decision-Making SSCI 210 Statistical Analysis I
3	PUBA 351 Human Resources Administration
3	PUBA 414 Public Communication Campaigns
3	PUBA 475 Administrative Law

Concentration Requirements: 18 credits

Complete 18 credits from the "Concentration List". Select at least 3 credits from each Concentration Area- Disaster Preparedness & Emergency Management, Health Care Admin and Justice Admin

Credits	Course Alpha / Number / Title
3	PUBA DPEM
3	PUBA HCAD
3	PUBA JAD
3	PUBA
3	PUBA
3	PUBA

- | | |
|--|---|
| PUBA 312 Bureaucratic Politics | PUBA 470 Program Planning and Evaluation |
| PUBA 327 Indigenous Governance | PUBA 480 Organizational Behavior |
| PUBA 335 Technology in Public Administration | PUBA 481 Ethics and Administration |
| PUBA 352 Comparative Public Administration | PUBA 498 Selected Topics in Public Administration |
| PUBA 355 Labor-Management Relations | PUBA 499 Directed Reading and Research |

Disaster Preparedness and Emergency Management: Choose 3 credits from the following

- | | |
|---|--|
| PUBA 411 Emergency Management and Disaster Preparedness | PUBA 462 Disaster Recovery and Business Continuation |
| PUBA 460 Environmental Policy Planning and Administration | PUBA 463 Disaster Recovery and Hazard Mitigation |
| PUBA 461 Social Dimensions of Disaster Response | PUBA 464 Terrorism and Emergency Management |
| | PUBA 465 International Disaster Management |

Health Care Administration: Choose 3 credits from the following

- | | |
|---|--|
| PUBA 301 Health Care Administration | PUBA 446 Contemporary Issues in Health Care |
| PUBA 302 Health Policy, Politics, and Law | PUBA 470 Program Planning & Evaluation |
| PUBA 303 Financial Concepts in Health Management | PUBA 473 Psychology of Healing |
| PUBA 307 Community Health Analysis | PUBA 474 Culture and Mental Illness |
| PUBA 318 Managed Care | PUBA 476 Health Care Marketing |
| PUBA 319 Long Term Care | PUBA 480 Organizational Behavior |
| PUBA 411 Emergency Management & Disaster Preparedness | PUBA 498 Selected Topics in Health Care Administration |

Justice Administration: Choose 3 credits from the following

- | | |
|---|---|
| PUBA 305 Managing Criminal Justice Agencies | PUBA 355 Labor-Management Relations |
| PUBA 309 Criminal Law and Procedures | PUBA 406 Contemporary Problems of Justice Administration in America |
| PUBA 316 Constitutional Law | PUBA 410 Issues in Criminal Investigation |
| PUBA 320 Correctional Administration | PUBA 431 Juvenile Delinquency |
| PUBA 321 Probation, Parole, and Community-Based Corrections | PUBA 432 Crime and Literature |
| PUBA 322 Issues in Community Policing | PUBA 434 Criminology |
| PUBA 323 Workplace Violence | PUBA 435 Domestic Violence |
| PUBA 324 Media, Violence, and Crime | PUBA 436 Sex Crimes and Offenders |
| PUBA 327 Indigenous Governance | PUBA 498 Selected Topics in Justice Administration |

Capstone Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	WI PUBA 486G Senior Project OR WI PUBA 490G Administrative Practicum

Elective Requirements: 35-41 credits

3* Upper Division 35-41* Upper or Lower Division
 *See a Student Services Academic Advisor

Credits	Course Alpha / Number / Title
3	<i>Possible Upper Division (300-400 level)if you choose to complete SSCI 210 for Statistics requirement in CORE</i>
3	Kapi'olani CC LAW 101
3	Kapi'olani CC LAW 102
3	Kapi'olani CC LAW 105
3	Kapi'olani CC LAW 111
3	Kapi'olani CC LAW 145
3	Kapi'olani CC LAW 148
3	Kapi'olani CC LAW 202
3	Kapi'olani CC LAW 203
3	Kapi'olani CC LAW Specialty Course
3	Kapi'olani CC LAW Specialty Course
3	Kapi'olani CC LAW Specialty Course
3	Kapi'olani CC LAW Specialty Course
2	Kapi'olani CC Advanced Legal Specialty Course

NOTES:

- Dr. Ross Prizzia (rprizzia@hawaii.edu) are the faculty contacts for this degree.
- A maximum of NINE credit hours from the Bachelors' degree may be used towards certificate requirements.

Bachelor of Arts in Public Administration, Justice Administration

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through MyUH at myuh.hawaii.edu. Academic Advising appointments may be scheduled by calling 808-689-2689 or toll-free from neighbor islands at 866-299-8656.

Graduation Requirements (see the 2019-2020 catalog for any additional graduation requirements):

- 45 Upper Division Credits Minimum
- 120 Total Credits Minimum
- 30 UHWO Credits
- 3 Upper Division Writing Intensive Courses
- Focus Requirements (OC, HAP, ETH)
- 2.0 UHWO GPA
- 2.0 CONCENTRATION GPA

General Education Requirements: 31 credits

Credits	Course Alpha / Number / Title
3	Foundations Written Communications (FW)) /Kapi'olani CC ENG/ESL 100 ENG 100 Composition I
3	Foundations Symbolic Reasoning (FS) OR Foundations of Quantitative Reasoning (FQ) MATH 100 Survey of Math, MATH 115 Statistics or higher /Kapi'olani CC MATH 100 or higher-level MATH <i>*Will Satisfy Lower Division Math Requirement</i>
3	Foundations Global and Multicultural Perspectives (FG): /Kapi'olani CC ANTH 151 or ANTH 152 6 credits from two different groups (A, B, C): *Group A: Primarily before 1500 CE (e.g.; HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g.; HIST 152 or ANTH 152) *Group C: Pre-history to present
3	Foundations Global and Multicultural Perspectives (FG): Different group from above: FGA, FGB, FGC
3	Diversification Arts, Humanities & Literature (DA, DH, DL): /Kapi'olani CC Recommend HWST 107 DH, HAP 6 credits from two different areas
3	Diversification Arts, Humanities & Literature (DA, DH, DL): Different area from above/Kapi'olani CC Recommend SP 151 DA, OC
3	Diversification Social Sciences (DS): 6 credits from two different areas Recommend: PUBA 100, 101, 102, 103 or 104
3	Diversification Social Sciences (DS): Different area from above.
3	Diversification Natural Sciences (DB, DP, DY): /Kapi'olani CC Natural Science DB or DP 3 credits from the biological sciences (DB):
3	3 credits from the physical sciences (DP):
1	1 credit of laboratory (DY):

Writing Skills Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	ENG 200 Composition II (or equivalent) or ENG 209 Business Writing

Lower Division Math Requirement: 0-3 credits

Credits	Course Alpha / Number / Title
0 or 3	MATH 100 Survey of Math, MATH 115 Statistics or higher <i>*Will satisfy FS/FQ requirement /Kapi'olani CC</i>

Core Requirements: 24-27 credits

Credits	Course Alpha / Number / Title
0-3	Select one course from the following: <i>(Will satisfy one DS General Education requirement above)</i> PUBA 100 Introduction to Public Administration PUBA 101 Introduction to Health Care Administration PUBA 102 Introduction to Disaster Preparedness and Emergency Management PUBA 103 Introduction to Justice Administration (Strongly Recommended) PUBA 104 Introduction to Community Health
3	PUBA 306 Principles of Public Administration
3	PUBA 310 Research Methods in the Public Sector

Kapi'olani CC AS Paralegal to UHWO PUBA, General or Justice Admin Articulation Agreement Effective Spring 2020

Credits	Course Alpha / Number / Title
3	PUBA 313 Communication Skills for Administrators
3	PUBA 340 Administrative Decision-Making
3	Select one course from the following: (Check Pre-Reqs) PUBA 341 Statistics for Decision-Making in Public Administration BUS 320 Statistics for Decision-Making SSCI 210 Statistical Analysis I
3	PUBA 351 Human Resources Administration
3	PUBA 414 Public Communication Campaigns
3	PUBA 475 Administrative Law

Concentration Requirements: 18 credits

Credits	Course Alpha / Number / Title
3	PUBA 409 Legal Foundations of Justice Administration

Plus, select FIVE courses from the following:

- PUBA 305 Managing Criminal Justice Agencies
- PUBA 309 Criminal Law and Procedures
- PUBA 316 Constitutional Law
- PUBA 320 Correctional Administration
- PUBA 321 Probation, Parole, and Community-Based Corrections
- PUBA 322 Issues in Community Policing
- PUBA 323 Workplace Violence
- PUBA 324 Media, Violence, and Crime
- PUBA 326 Ethical Dilemmas in Criminal Justice
- PUBA 327 Indigenous Governance
- PUBA 355 Labor-Management Relations
- PUBA 406 Contemporary Problems of Justice Administration in America
- PUBA 410 Issues in Criminal Investigation
- ◊PUBA 411 Emergency Management and Disaster Preparedness
- PUBA 431 Juvenile Delinquency
- PUBA 432 Crime and Literature
- PUBA 434 Criminology
- PUBA 435 Domestic Violence
- PUBA 436 Sex Crimes and Offenders
- ◊PUBA 461 Social Dimensions of Disaster Response
- PUBA 498 Selected Topics in Justice Administration
- PUBA 499 Directed Reading and Research

◊ Students who are interested in the Certificate in Disaster Preparedness and Emergency Management may use only PUBA 411 and PUBA 461 towards their concentration requirement. The additional 12 credits required for the certificate may be used as upper-division electives.

Credits	Course Alpha / Number / Title
3	
3	
3	
3	
3	

Capstone Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	WI PUBA 486J Senior Project OR WI PUBA 490J Administrative Practicum

Elective Requirements: 35-41 credits

35-41* Upper or Lower Division

*See a Student Services Academic Advisor

Credits	Course Alpha / Number / Title
3	<i>Possible Upper Division (300-400 level)if you choose to complete SSCI 210 for Statistics requirement in CORE</i>
3	Kapi'olani CC LAW 101
3	Kapi'olani CC LAW 102
3	Kapi'olani CC LAW 105
3	Kapi'olani CC LAW 111
3	Kapi'olani CC LAW 145
3	Kapi'olani CC LAW 148
3	Kapi'olani CC LAW 202
3	Kapi'olani CC LAW 203
3	Kapi'olani CC LAW Specialty Course
3	Kapi'olani CC LAW Specialty Course
3	Kapi'olani CC LAW Specialty Course
3	Kapi'olani CC LAW Specialty Course
2	Kapi'olani CC Advanced Legal Specialty Course

NOTES: Dr. Michael Hallstone (hallston@hawaii.edu) is the faculty contact for this degree.