



UNIVERSITY
of HAWAII®
WEST O'AHU



UNIVERSITY of HAWAII®
HONOLULU
COMMUNITY COLLEGE

UNIVERSITY OF HAWAII ARTICULATION AGREEMENT

Honolulu Community College Associate in Applied Science degree in Administration of Justice to the University of Hawai'i-West O'ahu Bachelor of Arts in Public Administration degree with a concentration in Justice Administration

The purpose of this Agreement is to facilitate a smooth transition for students from the Honolulu Community College Associate in Applied Science (AAS) in Administration of Justice program to the University of Hawai'i-West O'ahu Bachelor of Arts (BA) in Public Administration with a concentration in Justice Administration program.

This recommended pathway is designed to produce multiple entry and exit points to flexibly serve student career and educational objectives. Students may use dual enrollment as a method of completing the required coursework outlined in the attachments to this agreement, contingent upon eligibility, deadlines, and established procedures.

Students must graduate from Honolulu Community College with the articulated AAS degree in Administration of Justice to be eligible for the benefits of this Agreement. Completion of the articulated AAS degree will enable students to follow the University of Hawai'i-West O'ahu core, concentration, general education, focus, and graduation requirements in place on the effective term of this agreement. Participation in the University of Hawai'i Automatic Admissions transfer process is possible for students planning to complete the AAS in Administration of Justice provided that eligibility, deadlines and procedures established for the designated term of entry are met. Students who do not complete the AAS in Administration of Justice degree at Honolulu Community College will be required to meet catalog requirements in place upon admission to the University of Hawai'i-West O'ahu. While this academic pathway represents the most efficient coursework progression from the AAS program at Honolulu Community College through the BA program at the University of Hawai'i-West O'ahu, individual course substitutions may be made on a case-by-case basis when recommended courses are not available; however, all core, concentration, general education, focus, and graduation requirements must still be met in those individual cases.

Requirements of the articulated Associate in Applied Science (AAS) in Administration of Justice and the Bachelor of Arts (BA) in Public Administration with a concentration in Justice Administration are provided as attachments and form the basis of this Agreement. Subsequent changes to the curricular requirements of these programs may require revisions to this Agreement.

Under the terms of this Agreement, the University of Hawai'i-West O'ahu agrees to:

1. Identify Success Advisors at the University of Hawai'i-West O'ahu who will partner with Honolulu Community College Academic Counselors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information.
2. Identify a Success Advisor at the University of Hawai'i-West O'ahu who will work with their campus STAR personnel to develop an accurate STAR pathway for students pursuing this articulation agreement.
3. Identify a University of Hawai'i-West O'ahu faculty member who will serve as the faculty advisor to students who are part of this articulation in the selected concentration.
4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.
5. Meet with Honolulu Community College faculty and/or administration minimally every three years, or on an as-needed basis, to discuss potential and planned curricular changes.

Under the terms of this Agreement, Honolulu Community College agrees to:

1. Place a notation in the advisor notes in STAR which identifies AAS in Administration of Justice students intending to transfer to the University of Hawai'i-West O'ahu who are in the process of completing the AAS degree and are a part of this articulation.
2. Identify an Academic Counselor at Honolulu Community College who will partner with the University of Hawai'i-West O'ahu College Success Advisor to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other relevant advising information.

3. Identify a Honolulu Community College faculty member who will serve as the faculty advisor to students who are part of the articulation.
4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.
5. Meet with the University of Hawai'i-West O'ahu faculty and/or administration minimally every three years, or on an as needed basis, to discuss potential and planned curricular changes.

This Articulation Agreement was electronically signed via Quali on December 18, 2024, and is effective beginning Fall 2024. This agreement is based on the General Education and Focus requirements in effect at the University of Hawai'i-West O'ahu for 2024-2025.

This Agreement will be subject to review in the academic year 2029 and may be continued, revised or discontinued with the consent of both parties. Should both parties agree to terminate the Agreement, the University of Hawai'i-West O'ahu will honor the Agreement stipulations for identified students currently enrolled in this articulation option at the time of termination.

Attachment I

HONOLULU COMMUNITY COLLEGE

Associate in Applied Science in Administration of Justice
 University of Hawai'i-West O'ahu Articulation Option Requirements
 Based on Catalog Year: 2024-2025

Required Program Courses

Credits	Honolulu CC Course	Course Title	UH West O'ahu Requirement
3	Communications	ENG 100	FW
3	Quantitative Reasoning (FQ)	MATH 100, 103, 115, 135 or higher-level Math *Recommend MATH 115	FQ, LD Math Req
3	Humanities & Fine Arts	HWST 107	DH, HAP
3	Social Sciences	Choose one Social Science Course *Recommend DS with ETH designation	DS
3-4	Natural Sciences	Select one Natural Science course *Recommend completing a Biological Science (DB) or Physical Science (DP) with a Lab (DY)	DB or DP and DY
3	ICS 100	Computing Literacy & Applications	Elective
3	AJ 101	Introduction to Administration of Justice	PUBA 103
3	AJ 138	Criminal Justice System Reports and Communications (Note: AJ 138 will count towards the Justice Admin Concentration Elective however, Students must still complete 45 credits of Upper Division 300-400 level coursework for graduation)	Justice Admin Concentration Elective
3	AJ 200	Principles of Hawai'i Justice System (Note: AJ 200 will count towards the Justice Administration Concentration Corrections requirement however, Students must still complete 45 credits of Upper Division 300-400 level coursework for graduation)	Justice Admin Concentration-Corrections
3	AJ 221	Introduction to Criminal Law (Note: AJ 221 will count towards the Justice Administration Concentration Courts requirement however, Students must still complete 45 credits of Upper Division 300-400 level coursework for graduation)	Justice Admin Concentration- Courts
3	AJ 224	Rules of Evidence (Note: AJ 224 will count towards the Justice Administration Concentration Policing requirement however, Students must still complete 45 credits of Upper Division 300-400 level coursework for graduation)	Justice Admin Concentration- Policing

Credits	Honolulu CC Course	Course Title	UH West O'ahu Requirement
15	Select 15 credits of AJ Electives	<ul style="list-style-type: none"> • AJ 103 Criminal Investigation • AJ 137 Patrol Procedures • AJ 139 Computer Application in Criminal Justice • AJ 150 Correctional Process • AJ 180 Introduction to Homeland Security • AJ 193V Cooperative Education (1–4) • AJ 208 Criminology • AJ 210 Juvenile Justice • AJ 220 Constitutional Law • AJ 230 Principles of Police Supervision • AJ 233 Police Organization and Management • AJ 234 Police and Community Relations • AJ 235 Ethics in the Criminal Justice System • AJ 280 Current Issues in the Administration of Justice • AJ 283 Substance Abuse in Society • Or other AJ related coursework <p>(Note: One AJ course will count towards the Justice Admin Concentration Elective however, Students must still complete 45 credits of Upper Division 300-400 level coursework for graduation)</p>	Justice Admin Concentration Elective and Electives
12	Select 12 elective credits:	<p>Complete 12 elective credits from AJ, General Education or courses numbered 100 and above. *Recommend selecting courses from the following:</p> <ul style="list-style-type: none"> • ENG 200 or ENG 209 • Global & Multi-cultural Perspectives: Complete 6 credits from two different groups (FGA, FGB or FGC) • SP 151 (DA, OC) • Natural Sciences: Biological Science or Physical Science *UHWO requires completion of one Biological (DB) and one Physical (DP) and one Lab (DY) 	ENG 200 or ENG 209 FGA, FGB, FGC DA, OC DB or DP

Note: To receive General Education or Focus requirements at the University of Hawai'i-West O'ahu, the course needs to be designated at the time of completion from Honolulu Community College.

60 Total Credits

Attachment II

UNIVERSITY OF HAWAI'I-WEST O'AHU

Bachelor of Arts in Public Administration with a concentration in Justice Administration
University of Hawai'i-West O'ahu Articulation Option Requirements
Based on Catalog Year: 2024-2025

General Education Requirements (31 credits)

Gen Ed / Focus	Credits	Requirement/Course Title
FW	3	Written Communication: ENG 100 Composition I
FQ	3	Quantitative Reasoning: MATH 100, 103, 115 or higher-level Math
FG	6	Global & Multi-cultural Perspectives: Complete 6 credits from two different groups (FGA, FGB or FGC)
DA, DH, DL	6	Diversification Arts, Humanities or Literature: Complete 6 credits from two different areas
DS	6	Diversification Social Sciences: Complete 6 credits from two different subject areas
DB, DP, DY	7	Diversification Natural Sciences: Complete 3 credits of Biological Science (DB), 3 credits of Physical Science (DP) and 1 credit of Lab (DY)

Writing Skills Requirement (3 credits)

ENG 200 Composition II or ENG 209 Business Writing

Lower Division Math Requirement (3 credits)

MATH 115 Statistics (Highly Recommended), MATH 100, MATH 103, or higher-level Math

Public Administration Core Requirements (27 credits)

Credits	Course	Course Title
3	Choose One Course:	<ul style="list-style-type: none">• PUBA 100 Introduction to Public Administration• PUBA 101 Introduction to Health Care Administration• PUBA 102 Introduction to Disaster Preparedness and Emergency Management• PUBA 103 Introduction to Justice Administration• PUBA 104 Introduction to Community Health
3	PUBA 306	Principles of Public Administration
3	PUBA 310	Research Methods in the Public Sector
3	PUBA 313	Communication Skills for Administrators
3	PUBA 340	Administrative Decision-Making
3	Choose One Course:	<ul style="list-style-type: none">• PUBA 341 Statistics for Decision-Making in Public Administration• BUSA 320 Statistics for Decision-Making
3	PUBA 351	Human Resources Administration
3	PUBA 414	Public Communication Campaigns
3	PUBA 475	Administrative Law

Justice Administration Concentration Requirements: (18 credits)

Credits	Course	Course Title
3	PUBA 409	Legal Foundations of Justice Administration
3	Choose One Policing Course:	<ul style="list-style-type: none">• PUBA 322 Issues in Community Policing• PUBA 410 Issues in Criminal Investigation
3	Choose One Courts Course:	<ul style="list-style-type: none">• PUBA 309 Criminal Law and Procedures• PUBA 316 Constitutional Law
3	Choose One Corrections Course:	<ul style="list-style-type: none">• PUBA 320 Correctional Administration• PUBA 321 Probation, Parole, and Community-Based Corrections
6	Choose Two Courses:	<ul style="list-style-type: none">• PUBA 305 Managing Criminal Justice Agencies• PUBA 324 Media, Violence, and Crime• PUBA 326 Ethical Dilemmas in Criminal Justice• PUBA 406 Contemporary Problems of Justice Administration in America• PUBA 431 Juvenile Delinquency• PUBA 434 Criminology• PUBA 435 Domestic Violence• PUBA 498a Selected Topics in Justice Administration• PUBA 499 Directed Reading and Research <p>*Note: Students can take courses not used to satisfy the concentration requirements in the three areas, for the concentration electives. Course may be used only once to meet an area requirement or a concentration elective.</p>

Capstone Requirement (3 credits)

PUBA 486J Senior Project or PUBA 490J Senior Practicum

Upper Division Elective Requirement (15 credits)

Consult with a faculty advisor to select appropriate coursework to meet educational goals and objectives (i.e. obtaining a Certificate in Disaster Preparedness and Emergency Management or Forensic Anthropology, or pursuing a double concentration within Public Administration)

Focus Requirements

Oral Communication (OC)

Contemporary Ethical Issues (ETH)

Hawaiian, Asian and Pacific Issues (HAP)

*Can be met in combination with other requirements

Writing Intensive Requirement

Complete 3 upper division (300 or higher) level Writing Intensive (WI) courses. A minimum of two classes must come from coursework outside of the Capstone Course (PUBA 486J or 490J) *Whenever possible, WI sections of required core, concentration or elective courses are highly recommended.*

Note: A minimum of 120 total credits must be earned of which 45 credits must be upper division. A minimum of 30 credits must be earned “in residence” through courses taken at the University of Hawai‘i-West O‘ahu.

Bachelor of Arts in Public Administration, Justice Administration (Honolulu Community College AAS in Administration of Justice, Articulation Agreement Effective Fall 24)

The goal of academic advising is to further enhance the educational mission of the university and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students may also track their academic progress via STAR Degree Check through STAR GPS at <https://www.star.hawaii.edu/>. Academic Advising appointments may be scheduled by calling [808-689-2689](tel:808-689-2689) or toll-free from neighbor islands at [866-299-8656](tel:866-299-8656).

**Note: Some courses may be applied more than once to fulfill General Education, Core, or Concentration Requirements. Double-counted courses do not reduce the number of credits required for the concentration. Students are still responsible for meeting the minimum number of credits in the concentration and the overall total credits for graduation.*

Graduation Requirements (see the current catalog for any additional graduation requirements):

- | | | |
|--|---|--|
| <input type="checkbox"/> 45 Upper Division Credits Minimum | <input type="checkbox"/> 3 Upper Division Writing Intensive Courses | <input type="checkbox"/> 2.0 UHWO GPA |
| <input type="checkbox"/> 120 Total Credits Minimum | <input type="checkbox"/> Focus Requirements (OC, HAP, ETH) | <input type="checkbox"/> 2.0 CONCENTRATION GPA |
| <input type="checkbox"/> 30 UHWO Credits | | |

General Education Requirements: 31 credits (28 credits *see note above)

Credits	Course Alpha / Number / Title
3	Foundations Written Communications (FW) /Honolulu CC ENG 100 ENG 100 Composition I
0*	Foundations of Quantitative Reasoning (FQ) /Honolulu CC MATH 100 Survey of Math, MATH 115 Statistics or higher <i>*Will Satisfy the Lower Division Math Requirement</i>
6	Foundations Global and Multicultural Perspectives (FG): /Honolulu CC FGA, FGB, FGC 6 credits from two different groups (A, B, C): *Group A: Primarily before 1500 CE (e.g., HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g., HIST 152 or ANTH 152) *Group C: Pre-history to present
6	Diversification Arts, Humanities & Literature (DA, DH, DL): /Honolulu CC HWST 107 (DH, HAP) and SP 151 (DA, OC) 6 credits from two different areas
3	Diversification Social Sciences (DS): 6 credits from two different areas /Honolulu CC
3	Diversification Social Sciences (DS): Different area from above.
3	Diversification Natural Sciences (DB, DP, DY): /Honolulu CC DB or DP 3 credits from the biological sciences (DB):
3	3 credits from the physical sciences (DP):
1	1 credit of laboratory (DY):

Writing Skills Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	ENG 200 Composition II (or equivalent) or ENG 209 Business Writing Honolulu CC

Lower Division Math Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	MATH 115 Statistics (Highly Recommended), MATH 100 Survey of Math or higher-level Math <i>*Will satisfy FQ requirement</i> Honolulu CC

Core Requirements: 27 credits

Credits	Course Alpha / Number / Title
3	PUBA 103 Introduction to Justice Administration Honolulu CC AJ 101
3	PUBA 306 Principles of Public Administration
3	PUBA 310 Research Methods in the Public Sector
3	PUBA 313 Communication Skills for Administrators
3	PUBA 340 Administrative Decision-Making
3	Select one course from the following: (Check Pre-Regs) PUBA 341 Statistics for Decision-Making in Public Administration BUS 320 Statistics for Decision-Making
3	PUBA 351 Human Resources Administration
3	PUBA 414 Public Communication Campaigns
3	PUBA 475 Administrative Law

Concentration Requirements: 18 credits

Credits	Course Alpha / Number / Title
3	PUBA 409 Legal Foundations of Justice Administration
3	<u>Policing</u> - select one course: PUBA 322 Issues in Community Policing OR PUBA 410 Issues in Criminal Investigation Honolulu CC AJ 224
3	<u>Courts</u> - select one course: PUBA 309 Criminal Law and Procedures OR PUBA 316 Constitutional Law Honolulu CC AJ 221
3	<u>Corrections</u> - select one course: PUBA 320 Correctional Administration OR PUBA 321 Probation, Parole, and Community-Based Corrections Honolulu CC AJ 200

Select TWO courses from the following:

*Note: Students can take courses not used to satisfy the concentration requirements in the three areas, for the concentration electives. Courses may be used only once to meet an area requirement or a concentration elective.

PUBA 305 Managing Criminal Justice Agencies
 *PUBA 309 Criminal Law and Procedures
 *PUBA 316 Constitutional Law
 *PUBA 320 Correctional Administration
 *PUBA 321 Probation, Parole, and Community-Based Corrections
 *PUBA 322 Issues in Community Policing
 PUBA 324 Media, Violence, and Crime
 PUBA 326 Ethical Dilemmas in Criminal Justice

PUBA 406 Contemporary Problems of Justice Administration in America
 *PUBA 410 Issues in Criminal Investigation
 PUBA 431 Juvenile Delinquency
 PUBA 434 Criminology
 PUBA 435 Domestic Violence
 PUBA 498a Selected Topics in Justice Administration
 PUBA 499 Directed Reading and Research

Credits	Course Alpha / Number / Title
3	Honolulu CC- AJ 138
3	Honolulu CC- AJ Elective

Capstone Requirement: 3 (UD) credits

Credits	Course Alpha / Number / Title
3	WI PUBA 486J Senior Project OR WI PUBA 490J Administrative Practicum

Elective Requirements: 38 credits

*See your College Success Advisor to confirm how many electives are needed.

Credits	Course Alpha / Number / Title
3	<i>Upper Division (300-400 level)</i>
3	<i>Upper Division (300-400 level)</i>
3	<i>Upper Division (300-400 level)</i>
3	<i>Upper Division (300-400 level)</i>
3	<i>Upper Division (300-400 level)</i>
3	Honolulu CC ICS 100
3	Honolulu CC AJ Elective
3	Honolulu CC AJ Elective
3	Honolulu CC AJ Elective
3	Honolulu CC AJ Elective
3	
3	
2	

NOTES:

- Dr. Michael Hallstone (hallston@hawaii.edu) is the faculty contact for this degree.
- Consult with your College Success Advisor or Faculty Advisor to select appropriate Upper Division Electives to meet educational goals and objectives (i.e. obtaining a Certificate in Disaster Preparedness and Emergency Management or Forensic Anthropology, or pursuing a double concentration within Public Administration)