

## Bachelor of Arts in Public Administration, Long-Term Care

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through STAR GPS at <https://www.star.hawaii.edu/>. Academic Advising appointments may be scheduled by calling 808-689-2689 or toll-free from neighbor islands at 866-299-8656.

### Graduation Requirements (see the 2021-22 catalog for any additional graduation requirements):

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|--|---|--|
| <input type="checkbox"/> 45 Upper Division Credits Minimum | <input type="checkbox"/> 3 Upper Division Writing Intensive Courses | <input type="checkbox"/> 2.0 UHWO GPA          |
| <input type="checkbox"/> 120 Total Credits Minimum         | <input type="checkbox"/> Focus Requirements (OC, HAP, ETH)          | <input type="checkbox"/> 2.0 CONCENTRATION GPA |
| <input type="checkbox"/> 30 UHWO Credits                   |   |  |

### General Education Requirements: 31 credits

Credits	Course Alpha / Number / Title
3	Foundations Written Communications (FW) ENG 100 Composition I
3	Foundations Symbolic Reasoning (FS) <b>OR</b> Foundations of Quantitative Reasoning (FQ) MATH 100 Survey of Math, Math 103 College Algebra, MATH 115 Statistics or higher <i>*Will Satisfy Lower Division Math Requirement</i>
6	Foundations Global and Multicultural Perspectives (FG): 6 credits from two <b>different</b> groups (A, B, C): *Group A: Primarily before 1500 CE (e.g.; HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g.; HIST 152 or ANTH 152) *Group C: Pre-history to present
6	Diversification Arts, Humanities & Literature (DA, DH, DL): 6 credits from two different areas
3	Diversification Social Sciences (DS): 6 credits from two different areas <i>Recommend: PUBA 101</i>
3	Diversification Social Sciences (DS): Different area from above.
3	Diversification Natural Sciences (DB, DP, DY): 3 credits from the biological sciences (DB):
3	3 credits from the physical sciences (DP):
1	1 credit of laboratory (DY):

### Writing Skills Requirement: 3 credits

Credits	Course Alpha / Number / Title
3	ENG 200 Composition II (or equivalent) or ENG 209 Business Writing

### Lower Division Math Requirement: 0-3 credits

Credits	Course Alpha / Number / Title
0-3	MATH 100 Survey of Math, MATH 115 Statistics or higher <i>*Will satisfy FS/FQ requirement</i>

### Core Requirements: 24-27 credits

Credits	Course Alpha / Number / Title
0-3	PUBA 101 Introduction to Health Care Administration <i>(Will satisfy one DS General Education requirement above)</i>
3	PUBA 306 Principles of Public Administration
3	PUBA 310 Research Methods in the Public Sector
3	PUBA 313 Communication Skills for Administrators
3	PUBA 340 Administrative Decision-Making
3	<b>Select one course from the following: (Check Pre-Regs)</b> PUBA 341 Statistics for Decision-Making in Public Administration <b>(Highly Recommended)</b> BUSA 320 Statistics for Decision-Making SSCI 210 Statistical Analysis I
3	PUBA 351 Human Resources Administration
3	PUBA 414 Public Communication Campaigns

Credits	Course Alpha / Number / Title
3	PUBA 475 Administrative Law

**Concentration Requirements: 18 credits**

Credits	Course Alpha / Number / Title
3	PUBA 303 Financial Concepts in Health Care Management
3	PUBA 319 Survey of Long-Term Care
3	PUBA 345 Foundations of Gerontology
3	PUBA 346 Long-Term Care Management

**Select TWO courses from the following:**

PUBA 338 Cultural Competence in Health Care  
 PUBA 354 Program Planning & Evaluation in Health  
 PUBA 411 Emergency Management and Disaster Preparedness  
 PUBA 450 Nursing Home Administration (*Pre-req: PUBA 319 & Junior standing*)

PUBA 476 Health Care Marketing– **Highly Recommended**  
 PUBA 477 Health Care Ethics– **Highly Recommended**  
 PUBA 480 Organizational Behavior  
 MGT 320 Fundamentals of Entrepreneurship & Small Business Management (Pre: PUBA 303)  
 SOC 353 Survey of Sociology of Aging  
 SOC 355 Death, Dying, and Bereavement

Credits	Course Alpha / Number / Title
3	
3	

**Capstone Requirement: 3 credits**

Credits	Course Alpha / Number / Title
3	WI PUBA 486L Senior Project <b>OR</b> WI PUBA 490L Administrative Practicum

**Elective Requirements: 35-41 credits**

35-41\* Upper or Lower Division

\*See your College Success Advisor to confirm how many electives needed.

Credits	Course Alpha / Number / Title
3	<i>Possible Upper Division (300-400 level)</i>
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2	

**NOTES:** The Faculty contact for this program is Dr. Lisa Spencer, [lisapen@hawaii.edu](mailto:lisapen@hawaii.edu) , 808-689-2483.