

## Certificate in Health Care Administration

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through STAR GPS at <https://www.star.hawaii.edu/>. Academic Advising appointments may be scheduled by calling [808-689-2689](tel:808-689-2689) or toll-free from neighbor islands at [866-299-8656](tel:866-299-8656).

The certificate program in Health Care Administration provides students and health care practitioners with a broad range of administrative skills and knowledge needed in the dynamic and growing health care field. Ongoing changes in the system have resulted in an array of opportunities for health care administrators to make significant contributions to improving health care for all. The certificate can be earned as a self-standing credential and may also be used as part of a Bachelor of Arts degree in Public Administration (BAPA) for those concentrating in General Public Administration. Specifically, courses in this certificate can be used to fulfill concentration and upper-division elective requirements in the BAPA.

The Health Care Administration Certificate is also available via distance delivery.

The faculty contact for this certificate is Dr. Kristina Lu, email at [kguo@hawaii.edu](mailto:kguo@hawaii.edu).

### Upper Division Requirements (9 UD)

Credits	Course Alpha / Number / Title
3	PUBA 301 Health Care Administration
3	PUBA 302 Health Policy, Politics, & Law
3	PUBA 303 Financial Concepts in Health Management

### Elective Course Requirements (9 UD)

Select **3 elective courses** from the following list for a total of 9 additional credits:

- PUBA 306 Principles of Public Administration
- PUBA 307 Community Health Analysis
- PUBA 318 Managed Care
- PUBA 319 Long Term Care (Pre: PUBA 101)
- PUBA 338 Cultural Competence in Health Care
- PUBA 354 Program Planning and Evaluation in Health
- PUBA 411 Emergency Management and Disaster Preparedness
- PUBA 446 Contemporary Issues in Health Care
- PUBA 473 Psychology of Healing
- PUBA 474 Culture and Mental Health Illness
- PUBA 476 Health Care Marketing
- PUBA 477 Ethics in Health Care Administration
- PUBA 480 Organizational Behavior
- PUBA 490B Administrative Practicum

Credits	Course Alpha / Number / Title
3	
3	
3	

NOTE: A maximum of nine (9) credits successfully earned with the degree program may be used toward the certificate program.

NOTE: Students from Honolulu Community College who transfer to UH West O'ahu with the Associate in Science degree in Occupational and Environmental Safety Management (OESM) under the terms of the UH West O'ahu and Honolulu Community College Articulation Agreement will be waived from PUBA 446 Contemporary Issues in Health Care should the student choose to earn the Certificate in Health Care Administration. Students who transfer under this agreement should consult a Faculty Advisor or a College Success Advisor before beginning their program.