

# Bachelor of Arts in Public Administration, General Public Administration

The goal of academic advising is to further enhance the educational mission of the university, and create quality, accessible advising partnerships with all students in a positive environment that supports student success. This advising sheet is for tracking purposes toward degree completion and is subject to change. Students also may track their academic progress via STAR Degree Check through MyUH at [myuh.hawaii.edu](http://myuh.hawaii.edu). Academic Advising appointments may be scheduled by calling 808-689-2689 or toll-free from neighbor islands at 866-299-8656.

## Graduation Requirements (see the 2016-2017 catalog for any additional graduation requirements):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 45 Upper Division Credits Minimum | <input type="checkbox"/> 3 Upper Division Writing Intensive Courses | <input type="checkbox"/> 2.0 OVERALL GPA       |
| <input type="checkbox"/> 120 Total Credits Minimum         | <input type="checkbox"/> Focus Requirements (OC, HAP, ETH)          | <input type="checkbox"/> 2.0 UHWO GPA          |
| <input type="checkbox"/> 30 UHWO Credits                   |   | <input type="checkbox"/> 2.0 CONCENTRATION GPA |

## General Education Requirements: 31 credits

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3	Foundations Written Communications (FW) ENG 100 Composition I			
3	Foundations Symbolic Reasoning (FS) *MATH 100, MATH 103, or MATH 135 (*recommended to satisfy PUBA Program requirement)			
3	Foundations Multicultural Perspectives (FG): 6 credits from two <b>different</b> groups (A, B, C): *Group A: Primarily before 1500 CE (e.g.; HIST 151 or ANTH 151) *Group B: Primarily after 1500 CE (e.g.; HIST 152 or ANTH 152) *Group C: Pre-history to present			
3	Foundations Multicultural Perspectives (FG): Group different from above.			
3	Diversification Arts, Humanities & Literature (DA, DH, DL): 6 credits from two different areas			
3	Diversification Arts, Humanities & Literature (DA, DH, DL): Different from area above			
3	Diversification Social Sciences (DS): 6 credits from two different areas			
3	Diversification Social Sciences (DS): Different from area above			
3	Diversification Natural Sciences (DB, DP, DY): 3 credits from the biological sciences (DB):			
3	3 credits from the physical sciences (DP):			
1	1 credit of laboratory (DY):			

## Writing Skills Requirements: 3 credits

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3	ENG 200 Composition II (or equivalent) or ENG 209 Business Writing			

## Lower Division Math Requirements: 0-3 credits

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
0 or 3	MATH 100*, MATH 103, MATH 115, MATH 135, MATH 140, MATH 241, or MATH 242 *Will Satisfy FS Requirement (PUBA 341 Pre-req is MATH 100 with C or higher)			

## Core Requirements: 27 credits (18-24 UD)

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3	<u>Select one course from the following:</u> (Will satisfy one DS General Education requirement above) PUBA 100 Introduction to Public Administration (strongly recommended) PUBA 101 Introduction to Health Care Administration PUBA 102 Introduction to Disaster Preparedness and Emergency Management PUBA 103 Introduction to Justice Administration			
3	PUBA 306 Principles of Public Administration			
3	PUBA 310 Research Methods in the Public Sector			
3	PUBA 313 Communication Skills for Administrators			

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3	PUBA 340 Administrative Decision-Making			
3	Select one course from the following: (Check Prerequisites) PUBA 341 Statistics for Decision-Making in Public Administration BUSA 320 Statistics for Decision-Making SSCI 210 Statistical Analysis I			
3	PUBA 351 Human Resources Administration			
3	PUBA 414 Public Communication Campaigns			
3	PUBA 475 Administrative Law			

**Concentration Requirements: 18 credits (15-18 UD)**

Choose 6 courses from the "Concentration List" on page 3

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3				
3				
3				
3				
3				
3				

**Capstone Requirement: 3 credits (3 UD)**

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3	WI PUBA 486D Senior Project OR WI PUBA 490D Administrative Practicum	WI		

**Electives (35-41 credits)\***

0-3 Upper Division 35-41 Lower Division

\*See a Student Services Academic Advisor

Credits	Course Alpha / Number / Title	WI or Focus	Semester Completed	Grade
3	Possible Upper Division (300-400 level)	WI		
3				
3				
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3				
2				

**Public Administration General Concentration List**

\*PUBA 301 Health Care Administration  
 \* PUBA 302 Health Policy, Politics, and Law  
 \* PUBA 303 Financial Concepts in Health Management  
 \* PUBA 307 Community Health Analysis  
 PUBA 312 Bureaucratic Politics  
 \* PUBA 318 Managed Care  
 \* PUBA 319 Long Term Care  
 PUBA 327 Indigenous Governance  
 PUBA 335 Technology in Public Administration  
 PUBA 352 Comparative Public Administration  
 PUBA 355 Labor-Management Relations  
 PUBA 406 Contemporary Problems of Justice Administration in America  
 \*◇ PUBA 411 Emergency Management and Disaster Preparedness  
 \* PUBA 446 Contemporary Issues in Health Care  
 ◇ PUBA 460 Environmental Policy Planning and Administration  
 ◇ PUBA 461 Social Dimensions of Disaster Response  
 ◇ PUBA 462 Disaster Recovery and Business Continuation  
 ◇ PUBA 463 Disaster Recovery and Hazard Mitigation  
 ◇ PUBA 464 Terrorism and Emergency Management  
 PUBA 470 Program Planning and Evaluation  
 \* PUBA 477 Ethic in Health Care Administration or  
     PUBA 480 Organizational Behavior or  
     \* PUBA 481 Ethics and Administration  
 PUBA 498 Selected Topics in Public Administration  
 PUBA 499 Directed Reading and Research

◇ Students who are interested in the Certificate in Disaster Preparedness and Emergency Management may use PUBA 411, PUBA 460, PUBA 461, PUBA 462, PUBA 463, or PUBA 464 towards their requirement.

\* Students who are interested in the Certificate in Health Care Administration may use PUBA 301, PUBA 302, PUBA 303, PUBA 307, PUBA 318, PUBA 319, PUBA 411, PUBA 446, PUBA 476, PUBA 477, PUBA 480 towards their Certificate Requirements.