

Appendix A

Guidelines for Assessment of Established Programs

The self-study addresses the questions below. Parenthetical materials suggest the kinds of information that may be relevant in answering each question. The specific information included in a self-study varies with program circumstances.

1. Is the program organized to meet its outcomes?

(Discussion of curriculum, requirements, admissions, advising and counseling, and other aspects of the program, with reference to its program outcomes.)

2. Are program resources adequate?

(Analysis of number and distribution of faculty, faculty areas of expertise, budget and sources of funds, and facilities and equipment.)

3. Is the program efficient?

(Assessment of productivity and cost/benefit considerations within the overall context of campus and University "mission" and planning priorities. Include quantitative measure comparing, for example, SSH/faculty, average class size, cost per SSH, cost per major with other programs in the college, on the campuses and, as appropriate, similar programs on other UH campuses. Analysis of numbers of majors, graduates, SSHs offered, service to non-majors, employment of graduates, enrollment in graduate programs, etc.)

4. Evidence of student learning and student and program success.

(Assessment of whether or not students are meeting the program objectives and a summary of the evidence used to reach this conclusion. Data on time to degree trends, retention and actions to increase retention and on time graduation. Indicators of program quality, e.g. accreditation or other external evaluation, student performance on external exams, student employer satisfaction, alignment with Hawai'i economic demand, employment/graduate school trends of graduates, awards to faculty and students, etc.)

5. Are program objectives still appropriate functions of the college and University?

(Relationship to University mission and development plans, evidence of continuing need for the program, projections of employment opportunities for graduates, etc.)