



# UNIVERSITY of HAWAI'I

## WEST O'AHU

### PLACEMENT RE-TEST FEE FORM

The placement exams are administered by the University of Hawai'i West O'ahu to place students into the appropriate English and Math course levels.

Re-test policies and procedures:

- Currently enrolled UH West O'ahu students and those who have applied and paid their UH West O'ahu application fee may take a placement test at the University.
- Student may only take a placement test prior to taking an English or Math class; once they have taken a class, they cannot re-test for higher placement.
- Students may take a placement test for Writing and / or Math once, free of charge. After that, a \$25 re-test proctoring fee will be assessed for each additional test.
- There is no mandatory wait time between each re-test.
- All scores are valid for two years from the time the test was taken.
- A valid photo ID is required to take any placement test.

I have read, understand, and agree with the placement re-test policies and procedures as stated above.

Name:	UH ID Number:
Select Placement Test(s): <input type="checkbox"/> English re-test <input type="checkbox"/> Math re-test	
Student Signature:	Date:

Cashier's Office:

<input type="checkbox"/> \$25 x 1 = \$25	Total Paid:	Processed By:
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Payments are accepted at the cashier's office: Monday – Thursday 8am – 4pm and Friday 8am – 3pm.  
Submit completed form and receipt to the University of Hawai'i West O'ahu - No'eau Test Center, B203