

FOOD AND DRINK POLICY

PURPOSE

The mission of the James and Abigail Campbell Library at the University of Hawai'i - West O'ahu (UHWO) is to provide excellent, user-centered service in meeting the information needs of students, faculty and staff. Our goal is to provide users with access to knowledge and to maintain a comfortable and safe learning environment.

With comfort and cleanliness in mind, the Library has implemented a policy allowing users to consume food and drink in designated areas of the Library. Guidelines and limits were established to ensure that such consumption will not negatively impact the experiences of other users and will not directly or indirectly damage Library facilities, materials, and equipment.

POLICIES AND GUIDELINES

The following policies and guidelines shall govern the use of the Library for all users:

- [UH Systemwide Student Conduct Code](#)
- [James and Abigail Campbell Library's Acceptable Use Policy](#)

The Library has established that eating individual serving size dry snacks and drinking from covered beverage containers is allowed, except at computer workstations and while using Library laptops and electronic devices.

DEFINITIONS

- **Individual serving size:** Packages or containers sized for individual consumption of food items.
- **Dry Snacks:** Any food item which can be eaten dry and with your hands. A dry snack does not require utensils to eat and will not leave wet, sticky, greasy, or oily residues on hands, materials, furniture, computers, and equipment. An acceptable dry snack will not have a strong aroma or odors that other users find objectionable.
- **Covered beverage containers:** Any non-alcoholic drink container with a lid, cap, or cover to prevent accidental spillage. Spill-proof containers are encouraged.

GUIDELINES

The following is not intended to present a complete listing of acceptable and unacceptable food items. Library staff will have the discretion to determine the appropriateness of food items on a case-by-case basis.

Acceptable food items

- Granola and energy bars, nuts, dried fruit and cereal, candy, chips, cookies, and other similar dry snacks in individual packages or containers.
- Small whole fruits and vegetables that do not require peeling, cutting, or utensils to eat (e.g. grapes, baby carrots, grape tomatoes).

Unacceptable food items

- Food items in packaging for shared consumption, even if they are dry snacks
- Fruit requiring peeling or cutting
- Yogurts and dips
- All fast food, including pizza
- Doughnuts, pastries, cakes, cupcakes, pies, hand pies, etc.
- Plate lunches, bento box lunches, etc.
- Sandwiches, wraps, musubi, etc.
- Soup, salads, noodles, etc.

RESPONSIBILITIES

Users will be held liable for any damage to materials, furniture, computers, and equipment caused by food and drink brought into the Library.

Users are asked to maintain the cleanliness of the Library facility to deter insects and rodent pests that may be attracted by food and drink residues. Dispose of trash in proper receptacles. Leftover food items should be wrapped before disposal.

REVISED: MAY 17, 2018