University of Hawaiʻi®
West Oʻahu

IT Services Instructional Spaces

University of Hawaii West Oahu Campus- Technology Classrooms- over 35 teaching spaces on campus
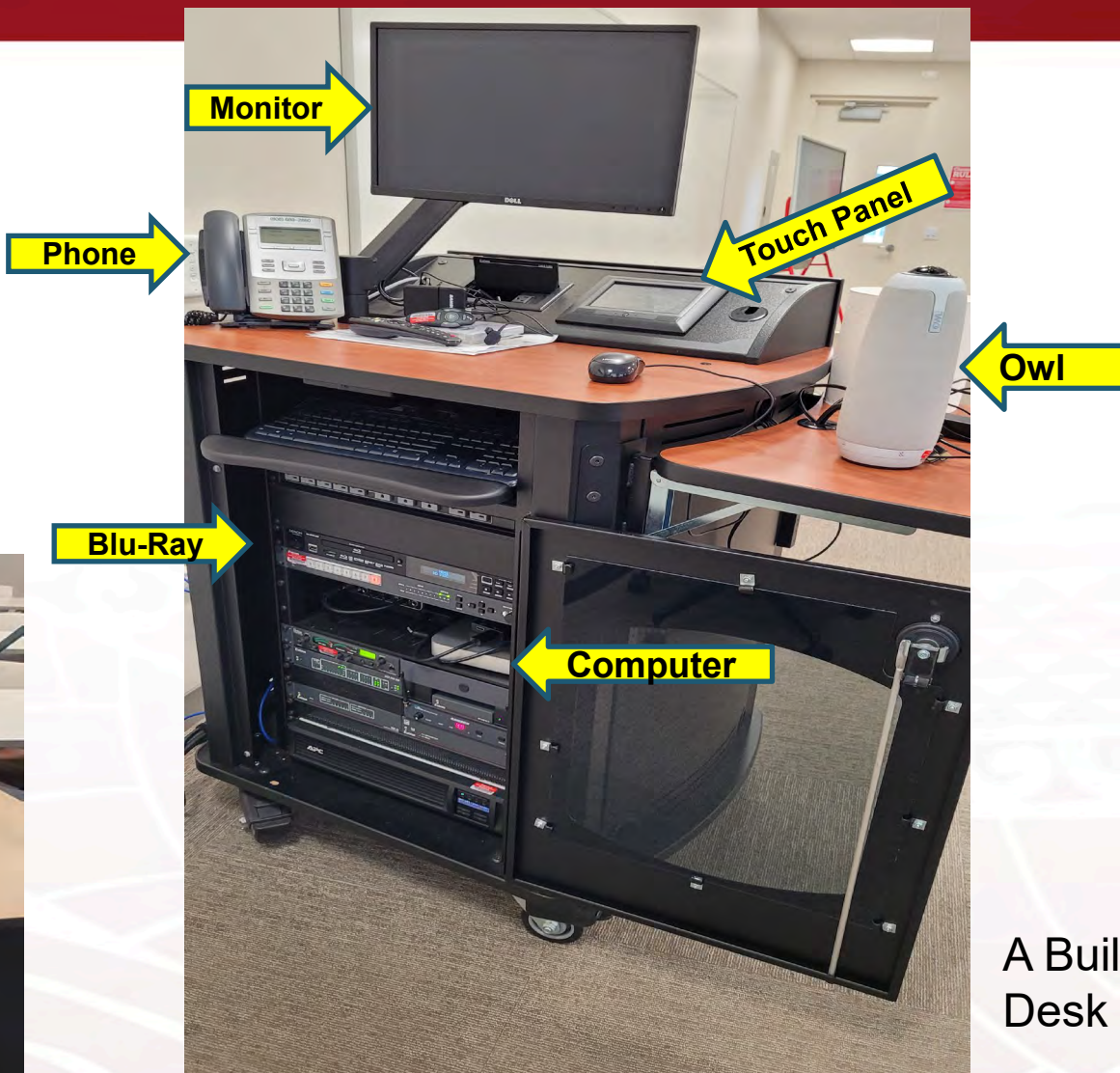
Standard Equipment in Classrooms

Includes:
Teaching Station/Desk
Touch Panel Controller
Computer with Monitor(s)
Laptop/HDMI Connection
Blu-ray Player (A building only)
Document Camera
Owl
Phone
Clicker/remotes

Monitor
Phone
Touch Panel
Owl
Blu-Ray
Computer

A Building Desk

D/E Building Desk

Standard Teaching Desk

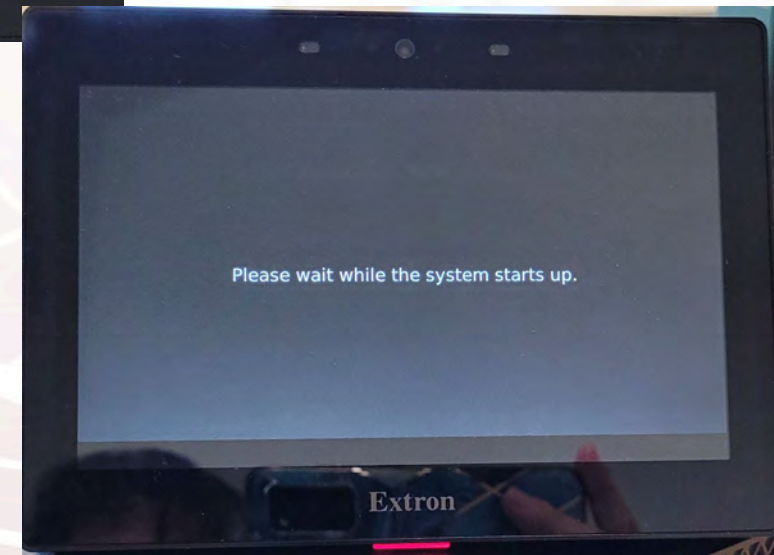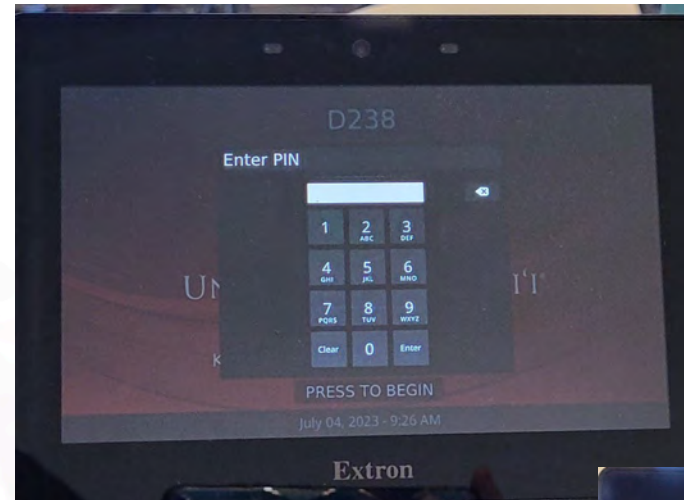# Touch Panel Control

▶Located on the Teaching desk or on the Wall

▶Have motion sensors

▶Will light up when they sense movement nearby

▶You can also touch them to get them to light up

Pin in Classrooms

Enter 4-Digit Pin and Press Enter

System start up will appear
Screen will come down
Projector will come on

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Pin in Labs
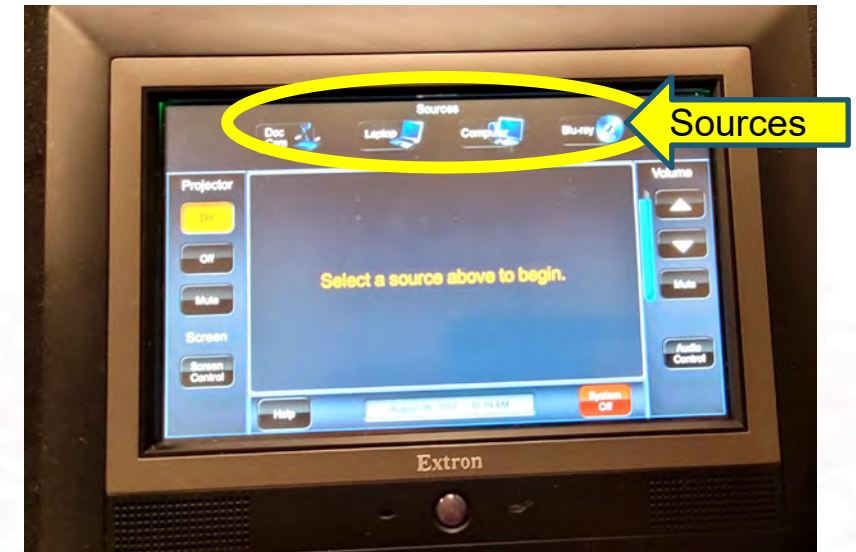

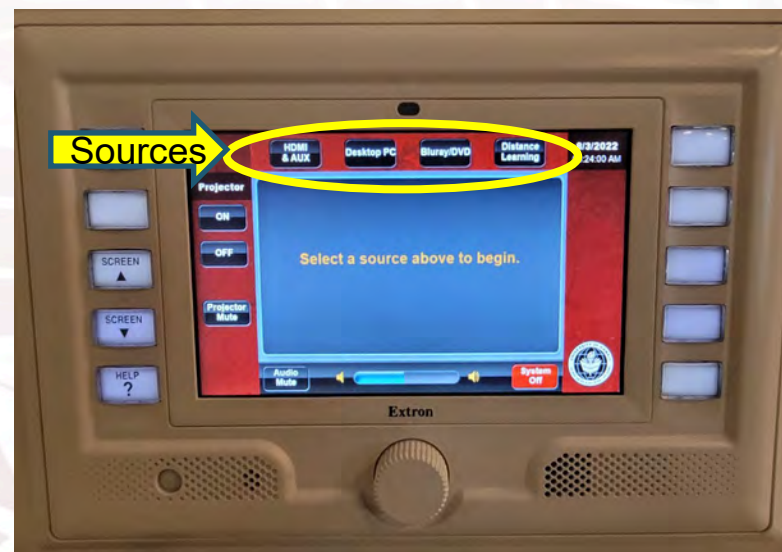Enter 4-digit pin and press enter button

Touch main page again

System start up will appear
Screen will come down
Projector will come on with
PC as source

Source Control

Sources

Sources

Sources

Select the source that will be sent to the projector to display

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Audio/Volume Control

Audio Slider

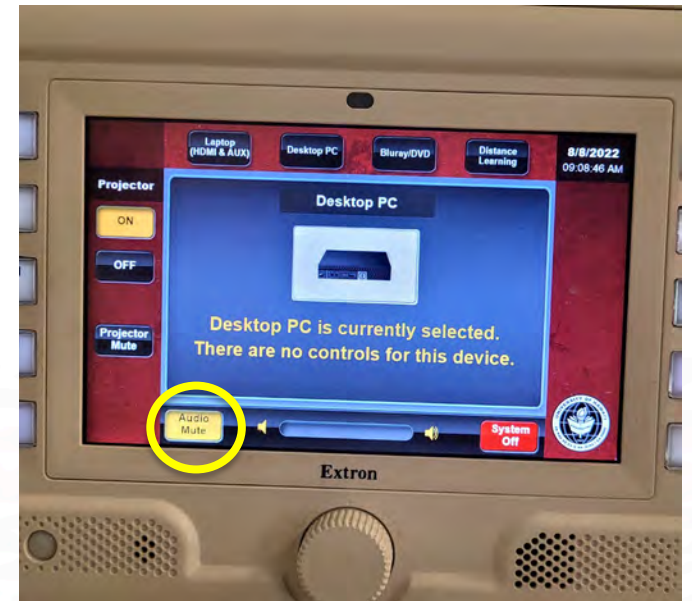Classrooms: Slide control

Audio Button

A Building: Push button for volume control

Labs: Turn knob for volume control

Audio Knob

Audio/Volume Mute

Press Button for Audio/Volume mute
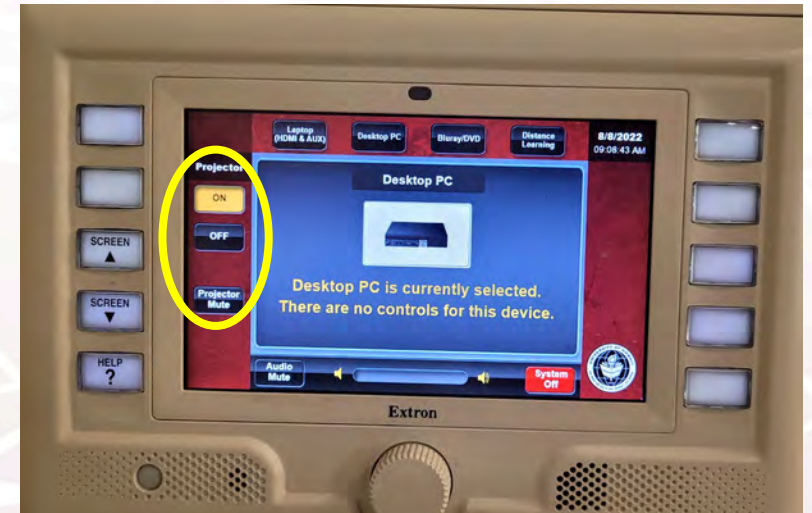Button will flash yellow when muted
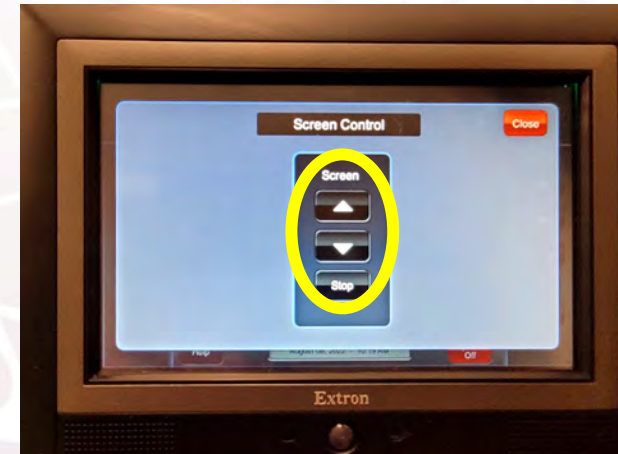
Blu-Ray/DVD Control

A-Building Only

Standard BluRay/DVD push button control

Projector Control

Power On/Off
Projector Mute

Screen Control

All screens are motorized and have control on touch panels

Computers

Turn on when starting system

D/E Building: PC on teaching desk-
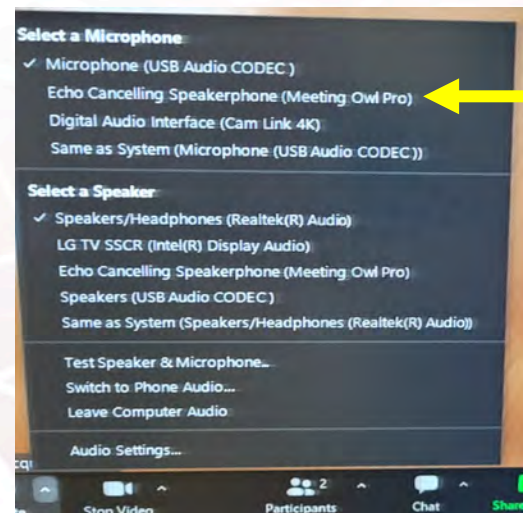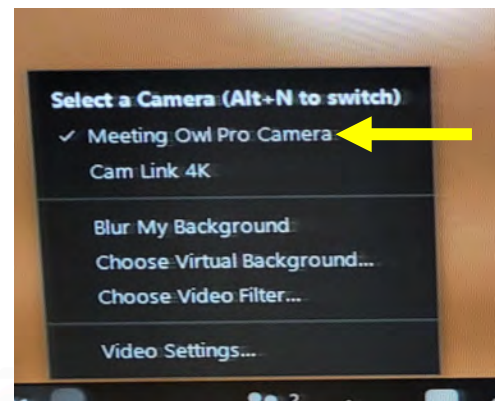power button on front left corner

A Building: PC in teaching cabinet

Zoom/Hybrid Options

- **Owls- Every classroom has an Owl installed** 🦉

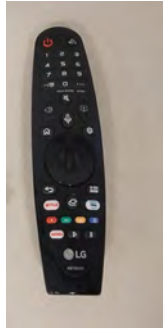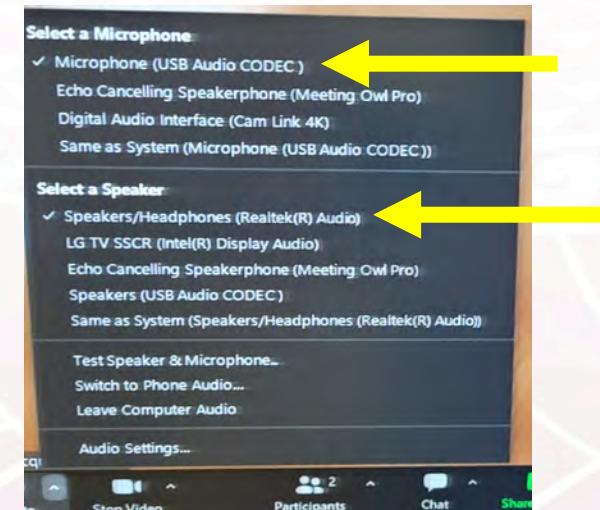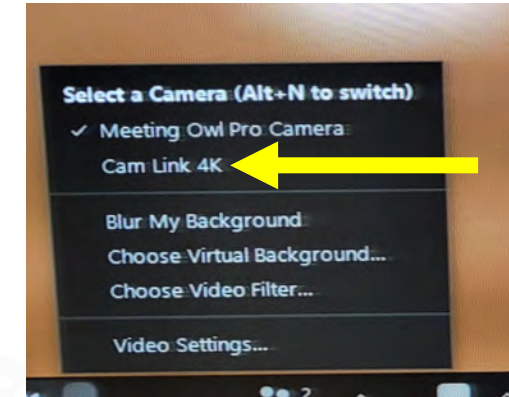- **Hybrid- Classrooms available in each building** 🖥

Owls

In Zoom: Select Owl as Camera and Microphone to use

Hybrid Equipment

Remote- Turn Flat Panel On

Camera- Tracking instructor in Zoom Select Cam Link 4

Wireless mic- Audio for instructor in Zoom select Microphone

Speaker- In Zoom select Speakers/Headphone

Vibe Boards

- White Board
- Tablet
- Connect in Zoom
- Save and share PDF with students
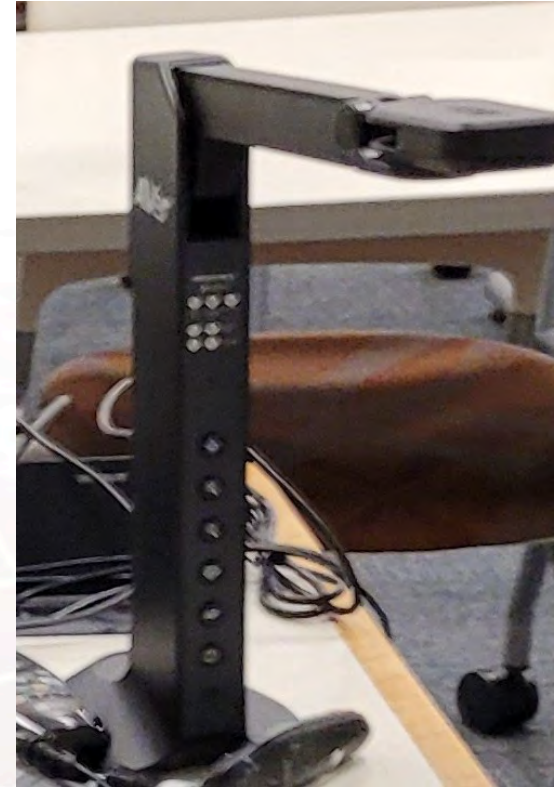 - More in depth training is available for vibe boards

Laptop/HDMI Connections

Microphones &
Rechargeable Batteries

Microphones: NOT for room amplification- only for use in Zoom
Rechargeable Batteries plugged in all rooms with microphones

Document Camera

2 Options:
1. Hook into the HDMI cable and project image
2. Hook into usb on PC and use software to run full camera functions

Interactive White Board

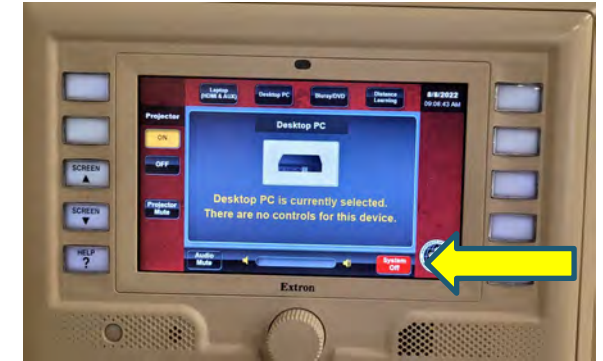Kaptivo.com and sign in with Kaptivo ID number- can be shared in zoom

Laser/Clicker

▶ Turn on

▶ Use as a laser light

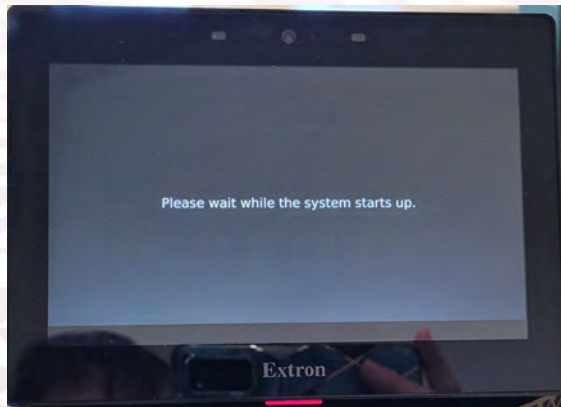▶ Use for Power Point slide advance

Power Switch

System Shut Down

Press System Off Button

Verify System Off-Press Button

System Shut Down Verification

System will automatically shut down after 95 minutes of no activity

How to Get Help

Press the Help button to get immediate help in the classroom or call 2411

Contact Information

Email: uhwohelp@hawaii.edu

Phone: 808.689.2411

Web Form: https://westoahu.hawaii.edu/it/request-help/

UHWO IT Services Website:
https://westoahu.hawaii.edu/it/

Questions???