UNIVERSITY OF HAWAI‘I ARTICULATION AGREEMENT
LEEWARD COMMUNITY COLLEGE AND THE UNIVERSITY OF HAWAI‘I-WEST O‘AHU

Associate in Science in Business Technology
Bachelor of Arts in Business Administration

The purpose of this Agreement is to facilitate the transfer of Associate in Science Business Technology students at Leeward Community College (LCC) to the University of Hawai‘i-West O‘ahu (UHWO). Students who complete the Associate in Science (AS) in Business Technology degree under the terms of this agreement may transfer as classified students to the University of Hawai‘i-West O‘ahu’s Bachelor of Arts in Business Administration (BABA) with a concentration in either General Business Administration or Accounting. Existing requirements for the AS and the BA degree are provided as attachments, and form the basis for this agreement. Subsequent changes to the curricular requirements of either program may require revisions to this agreement.

Students who complete the Associate in Science in Business Technology at Leeward Community College according to the 2007-2008 LCC catalog may be eligible for admission to the University of Hawai‘i-West O‘ahu. However, in order to maximize the number of credits that will meet the Bachelor of Arts in Business Administration requirements, students interested in pursuing this program should complete the University of Hawai‘i-West O‘ahu articulation option.

This agreement is effective beginning Fall 2007 through Spring 2009, and is based on UHWO’s General Education and Focus requirements in effect through the Spring 2007 semester. Subsequent renewal of this articulation will include UHWO’s General Education and focus requirements in effect beginning Fall 2009.

The University of Hawai‘i-West O‘ahu agrees to allow students who have completed the AS in Business Technology at Leeward Community College under the University of Hawai‘i-West O‘ahu Business Administration articulation option to complete UHWO’s general education requirements with upper-division coursework as follows:

- Six to nine upper-division credits from the Humanities, which if necessary, includes HUM 310 Writing Skills or equivalent coursework. The student is responsible for taking the UHWO’s Writing Assessment Exam to determine if HUM 310 is required as part of their University requirements.
- Three upper-division credits from the Social Sciences taken in the areas of Anthropology, Political Science, Psychology, Sociology, or Social Sciences; and
- BUSA 320 Statistics for Decision-Making will be used to satisfy three credits of UHWO’s math/natural sciences general education requirements.
Additionally, UHWO agrees to waive BUSA 345 Management Information Systems as part of the core requirements for the BA in Business Administration for students who have completed the AS in Business Technology at LCC under the terms of the UHWO Business Administration articulation option.

Leeward Community College agrees to require AS in Business Technology students to complete their AS requirements with the following courses:

- ECON 130 Principles of Microeconomics (instead of ECON 120 Introduction to Economics);
- Art and Humanities elective will be restricted to courses designated diversification arts (DA) or diversification humanities (DH) in the LCC catalog; and
- Complete a minimum of 12 additional credits in liberal arts/prerequisite courses as follow:
  - ACC 202 Managerial Accounting
  - ECON 131 Principles of Macroeconomics
  - MATH 103 College Algebra or MATH 115 Statistics
  - Math or Natural Sciences elective (excluding coursework in AG, CE, EE, ICS, HLTH, and ME)

A minimum of 45 upper-division credits must be completed as part of the Bachelor of Arts degree requirements, with a minimum of 30 credits in residence with UHWO. A minimum of 120 credits are required to earn the Bachelor of Arts degree.

In order to facilitate the transfer of students, Leeward Community College agrees to identify the AS students in Business Technology who have completed, or are in the process of completing, the University of Hawai‘i-West O‘ahu articulation option by submitting a Letter of Notification signed by a counselor or faculty advisor to the University of Hawai‘i-West O‘ahu Student Services Office.

This Articulation Agreement will remain in effect until May 2009. It will be subject to review in Spring 2009, and may be continued, revised or discontinued with the consent of both parties. If both parties consent to the termination of this Articulation, Leeward Community College students who have entered the AS in Business Technology by Spring 2009 will have the option of transferring to UH West O‘ahu under the terms of this agreement to fulfill the Business Administration Articulation Option Requirements.

Gene I. Awakuni, Chancellor
University of Hawai‘i-West O‘ahu

Manuel J. Cabral, Interim Chancellor
Leeward Community College

Joanne Itano, Interim Vice-Chancellor for Academic Affairs
University of Hawai‘i-West O‘ahu

Michael H. Pecskok, Vice-Chancellor for Academic Affairs
Leeward Community College

Date of Agreement: 1/23/08

rev: 11.19.07

1 If ACC 124 College Accounting I is taken in place of ACC 202, then the ACC 125 and 126 sequence must be completed.

2 MATH 103 and/or MATH 115 is transferable with a grade of "D". However, a grade of "C" or better is required in order to utilize this course as a prerequisite to BUSA 320 Statistics for Decision-Making. Students who do not attain a grade of "C" or better will be required to pass the UHWO Math Placement Exam or take additional lower-division coursework to fulfill the prerequisite.
Business Technology Articulation Attachment I

LEEWARD COMMUNITY COLLEGE
Associate in Science in Business Technology
UH West O‘ahu Articulation Option Requirements

Required Courses (30 credits)
3 ACC 201  Financial Accounting (or ACC 124 College Accounting I)
3 BUSN 123  Word Processing for Business
2 BUSN 131  Computerized Spreadsheets-MS® Excel
1 BUSN 137  Computerized Databases-MS® Access
1 BUSN 141  Effective Presentations with MS® PowerPoint
1 BUSN 145  Digital Communication using MS® PowerPoint
3 BUSN 164  Career Success
1 BUSN 166  Professional Employment Preparation
3 BUSN 170  Records and Information Management
3 BUSN 188  Business Calculations
2 BUSN 193C  Cooperative Education
1 BUSN 266  Advanced Professional Employment Preparation
3 BUSN 269  Supervision
3 MGT 121  Customer Service

General Education Requirements (15-16 credits)
3 ENG 100  Composition I
3 SP 151  Personal and Public Speech or SP 200 Speaking Skills for Prospective Teachers
3 ECON 130  Principles of Microeconomics (not ECON 120 Introduction to Economics)
3 HIST 151  World Civilizations I or HIST 152 World Civilizations II or other Arts/Humanities Electives
(excluding coursework not identified as either DA or DH in the LCC catalog)
3-4 Natural Sciences elective (excluding coursework in AG, CE, EE, ICS, HLTH, and ME)

AS Specialization courses (15 credits)
15 Five courses from the following:
BUSN 200  Computer Speech Recognition, BUSN 242 Business Presentations,
BUSN 250  Expert Business Computing; BUSN 270 Advanced Records and Information Management;
BUSN 277  International Business Protocol, BUSN 279 International Business Analysis,
BUSN 284  Medical Terminology & Procedures, BUSN 286 Legal Terminology & Procedures,
or LAW 200 Legal Environment of Business

Additional Liberal Arts Courses for Articulation Requirements (12 credits)
3 ACC 202  Managerial Accounting
3 ECON 131  Principles of Macroeconomics
3 MATH 103  College Algebra or MATH 115 Statistics
3 Math or Natural Sciences elective (excluding coursework in AG, CE, EE, ICS, HLTH, and ME)

Total 72-73 credits

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3 BUSN 242 is highly recommended. Completion of this course will earn Humanities General Education credit. Students who do not take this course will be required to take an additional 3 credits of humanities at UHWO.

4 If ACC 124 College Accounting I is taken in place of ACC 202, then the ACC 125 and 126 sequence must be completed.

5 MATH 103 and/or MATH 115 is transferable with a grade of “D”. However, a grade of “C” or better is required in order to utilize this course as a prerequisite to BUSA 320 Statistics for Decision-Making. Students who do not attain a grade of “C” or better will be required to pass the UHWO Math Placement Exam or take additional lower-division coursework for the prerequisite.
UNIVERSITY OF HAWAI‘I – WEST O‘AHU  
Bachelor of Arts in Business Administration  
UH West O‘ahu Articulation Option Requirements

Core Business Courses (21 credits)
3  BUSA 300  Principles of Marketing  
3  BUSA 312  Intermediate Financial Accounting I  
3  BUSA 320  Statistics for Decision-Making  
3  BUSA 321  Business Finance  
3  BUSA 386  Global Management and Organizational Behavior  
3  BUSA 435  Strategic Planning  
3  BUSA 486  Senior Project or BUSA 490 Administrative Practicum or BUSA 494 Small Business Institute Supervised Field Study

BUSA 345 Management Information Systems is waived with the completion of the UHWO Articulation Option AS in Business Technology

Business Cluster Requirements (12 credits)  OR  Accounting Cluster Requirements (12 credits)
3  Accounting Course  
3  Marketing Course  
3  Economics Course  
3  General Business Electives*

*Any course designated “BUSA” not used for Core, Concentration or Cluster requirements.

Business Administration/General Education Elective Requirements (9-12 credits)
6-9  Humanities coursework: to include Hum 310 Writing Skills unless waived with a grade of “C” or better in ENG 200 Composition II or equivalent, or have earned a score of “E” for Exempt on The Writing Assessment Exam. Nine credits must be completed if BUSN 242 Business Presentations is not taken at LCC.

3  Social Science elective chosen from the following areas: Anthropology, Political Science, Psychology, Sociology, or Social Science (excluding SSCI 310, and Economics)

Electives required to meet the minimum 45 upper-division and the 120 credits for graduation (3-6 credits)
Students are strongly encouraged to meet with their faculty advisors to discuss taking additional business or accounting classes as appropriate to their career or professional objectives.

Focus: Writing-Intensive requirement (9 credits)
9  Upper-division writing-intensive credits, with no more than 3 credits from capstone (BUSA 486, 490 or 494)

Total: 45-48 credits
UNIVERSITY OF HAWAI‘I-WEST O‘AHU
Articulated with the Associate in Science in Business Technology

Courses used to fulfill the UH West O‘ahu General Education Requirements

Humanities: 18 credits total. Three different areas in the humanities must be represented.

3 HIST 151 or 152 World Civilizations I or II (or other Arts and Humanities elective designated DA or DH in the LCC catalog)
3 ENG 100 Composition I
3 SP 151 Personal and Public Speech or SP 200 Speaking Skills for Prospective Teachers
3 BUSN 242 Business Presentations*
6 HUM 310 Writing Skills or equivalent coursework. A minimum of 6 upper-division credits of humanities in the areas of English, Hawaiian-Pacific Studies, History, or Philosophy must be completed.

*Note: if BUSN 242 is not taken at LCC, student will be responsible for 9 credits of humanities at UHWO.

Social Science: 15 credits total. Three different areas in the social sciences must be represented.

3 BUSN 164 Career Success
3 BUSN 269 Supervision
3 ECON 130 Principles of Microeconomics
3 ECON 131 Principles of Macroeconomics
3 Upper-division social science elective from the areas of Anthropology, Political Science, Psychology, Sociology, or the Social Sciences (excluding SSCI 310 and Economics).

Math/Natural Science: Total 12 credits with a minimum of 3 credits in Math and 3 credits in the Natural Sciences.

3 Natural Science
3 MATH 103 College Algebra or MATH 115 Statistics 6
3 Math or natural sciences elective
3 BUSA 320 Statistics for Decision-Making

6 MATH 103 and/or MATH 115 is transferable with a grade of “D”. However, a grade of “C” or better is required in order to utilize this course as a prerequisite to BUSA 320 Statistics for Decision-Making. Students who do not attain a grade of “C” or better will be required to pass the UHWO Math Placement Exam or take additional lower-division coursework for the prerequisite.